

<Company Name>

<Project Name>

Project Name:	
Client Name:	
Client Phone:	
Client Location (Country, City):	
Budget:	
Date Brief Supplied:	
Expected Completion Date:	

Background: What do you want done? And why?	
Objectives: What do you want us to help you achieve?	
Target Market: Who do you want to reach? Age? Gender? Location? Etc?	
Requirements: Tell us exactly what you need? What you want, specifically?	
Budget: How much do you want to spend?	

To be completed by DigitalSpaces Marketing:

Quote #:		Date:		Staff Sign-off:	
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