



Helping you create, grow and succeed in business

ENVISION: IS TO FORESEE, IN ONE'S MIND, A FUTURE EVENT OR EVENTS.

You, as the business owner, foresee your future and have a vision of your business and the financial goals that you have set out to achieve. Through our personalised service and hands on dedication to you, we assist you to **create** systems and foundations, to **grow** profits and **succeed in business**, thereby helping you to achieve your desired goals.

OUR SERVICES

Business Start Up and Support

Congratulations on embarking on the journey of entrepreneurship and starting your own business. You have a great idea, product or service to launch to the market. There are a number of tax, accounting and financial issues to address in starting your business and whilst they are not difficult, can be overwhelming and confusing for new businesses. We can assist and educate you with navigating these issues and put in place systems and procedures to attend to the financial side while you focus on growing your business.

We can assist you with the following issues:

- ✓ Suitable structure to operate your business from;
- ✓ Application for ABN;
- ✓ GST registration and ongoing activity statement requirements;
- ✓ Tax obligations for employing staff and registration for PAYG withholding tax;
- ✓ Profit forecasts;
- ✓ Cashflow forecasts and management
- ✓ Breakeven analysis;
- ✓ Regular analysis of financial performance and position
- ✓ Preparation of reports and analysis for bank loan applications;
- ✓ Review and implementation of internal control systems and procedures;
- ✓ Income tax obligations and forecast of future tax payments;
- ✓ Understanding compulsory superannuation guarantee obligations; and
- ✓ Ongoing business mentoring and support.

Accounting Solutions

From our extensive experience in using different accounting software packages, we are able to assist you with identifying and implementing the best accounting software package for you and your business (based on your needs and budget). We are Xero certified advisers and experienced users of MYOB.

We can train you and your team on how to use your accounting software package and how to generate the optimal reports to enable you to assess your business performance and financial position. We will empower you and advise you on how to implement the changes to improve your business.

Taxation

As registered tax agents, we are able to assist you and your business to fulfil your reporting obligations with the Australian Taxation Office by facilitating the lodgement of income tax returns for individuals, partnerships, companies and trusts and the lodgement of your quarterly business activity statements (BAS) and monthly instalment activity statements (IAS).



Specialist Bookkeeping

Bookkeeping is an integral function of the business and provides business owners with crucial and timely information to make important business and financial decisions. As the initial point of entry for recording the business' transactions, this needs to be done correctly the first time.

We have seen all too often the difficulties that clients have endured when their accounting ledger is reviewed by government agencies and the transactions have not been accounted for properly or in accordance with source documentation. These are the situations we aim to avoid. Our goal is to provide accurate and complete initial entry of transactions, using cloud based accounting software (where applicable) to enable businesses to produce timely reports about its financial activities, plan for and pay applicable taxes and levies on a timely basis and by the due dates.

OUR STORY AND OUR TEAM

The Directors of Envision Consulting Group met in 2004 when Elizabeth was recruited as an accountant in the same Chartered Accounting firm that Michelle was employed at since 1999. Michelle and Elizabeth then worked alongside each other for over 10 years. They quickly developed a synergy and a professional relationship whilst working together. Sharing common views, both professionally and personally, they then ventured out to share their passion in helping small to medium sized businesses achieve ongoing success and profitability.

Michelle Winduss

Michelle has over nineteen years of experience, including over fourteen years as a Chartered Accountant providing accounting, audit and business advisory to small, medium and large businesses, high net worth individuals and family groups. She has also provided financial accounting, business and compliance management services for a small privately operated Registered Training Organisation. Her belief is that providing a commitment to her clients in delivering high quality service, establishing sound communication and a mutual respect will lead to an ongoing trust. Reinforcing the importance of sound financial accounting and stringent internal controls, along with strategic thinking and ongoing support, helps business to achieve their desired financial goals.

Michelle has also been involved with the co-writing of the Tax Guide (Australia).

Michelle completed her Bachelor of Commerce in Accounting from Western Sydney University in 2001, became a Chartered Accountant in 2002, qualified as a Chartered Tax Adviser in 2012 and a Xero Certified Adviser in 2016.

Elizabeth Wong

Elizabeth has over fourteen years of experience, in providing taxation, accounting, audit and business advisory to small, medium and large businesses, high net worth individuals and family groups. Her experience in software implementation, marketing, team management and recruitment, gives her a holistic view of running a business. Her aim is to assist her clients with achieving their financial goals to ensure their business success and to demystify and simplify tax and accounting issues. She believes in working alongside her clients closely to educate and implement improvements to achieve their goals.

She is passionate about instigating change and giving back to the profession and is currently involved with the NSW Young Chartered Accountants Panel at the Chartered Accountants Australia and New Zealand and the NSW State Technical Committee at the Tax Institute of Australia.

She completed her Bachelor of Business degree at the University of Technology Sydney in 2006, became a Chartered Accountant in 2008, qualified as a Chartered Tax Adviser in 2012 and a Xero Certified Adviser in 2015.

CONTACT US

For more information on how we can help you, support you and your business, please reach out to Michelle or Elizabeth on the information listed below. Running your business takes up a lot of your time and effort and that is why we have also included our Skype contact so that we can make contact quick, easy and most importantly, less time consuming. We look forward to hearing your individual business story and assisting you with your goals.