



## **All Sorted Accounting Services**

Sorting out the finances for the individual and small business

- **Feeling overwhelmed with your current accountant?**
- **Want guidance on issues as they arise, using a straight forward, honest & upfront approach?**
- **Want someone to show & explain to you the improvements needed to your bookkeeping?**
- **Need help starting or catching up with your accounting & tax?**

**If you need to get your accounting & tax SORTED then call Christine at All Sorted Accounting Services on 0407 743 455. We can have a no obligation chat about your accounting & tax needs and the services that we can offer.**

### **Our Services:**

- **Installation and set up of MYOB Accounting Software.**
- **Training and advice, allowing you to manage your own bookkeeping.**
- **Queries answered using a straight forward, honest & upfront approach.**
- **BAS preparation and lodgement.**
- **Year end PAYG Annual Summary Statements & Workcover remuneration forms completed.**
- **Month end / Quarter end reporting and reconciliations.**
- **Year end financials & tax returns.**

### **Our Beliefs:**

- **Times are tough and you need to spend your time on your business NOT on the bookkeeping. You should have more free time to do the things you want.**
- **We are focused on providing a high-quality service at a competitive rate.**
- **We will endeavour to do all we can to meet your expectations with customer satisfaction being of the utmost importance.**
- **We can come to you at your workplace or work on a remote basis.**
- **No job is too small.**