

WE HAVE THE EXPERIENCE,
KNOWLEDGE AND QUALIFICATION
to handle any of your bookkeeping
requirement.

We aim to work with small business owners to keep your financial records accurate and current. We keep accurate records in whatever accounting software of your choice and explain what the numbers mean to you in plain English so you can make your business decision.

At Chislon Bookkeeping, we are affordable, trustworthy, experienced & reliable and we are eager to help you succeed in your business.

Please call us today - we'll be happy to offer you a free initial consultation



**"Focus on growing
your business and
leave the paperwork
to us."**

Call us now on 0400 131 777
for a Free No Obligation Initial Consultation



CHISLON BOOKKEEPING

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**YOUR BUSINESS IS
OUR BUSINESS**



CHISLON BOOKKEEPING

Reliable ~ Affordable ~ Trustworthy ~ Experienced



WE PROVIDE FLEXIBLE Bookkeeping Services cater to all industries

FOCUS ON GROWING YOUR BUSINESS

and let us handle your bookkeeping tasks

WHY US?

We are distinctly different from other bookkeeping firm as we genuinely care about your business! We pride ourselves at making sure that we assist you in tailoring a bookkeeping service to meet your needs, bringing down your bookkeeping cost to free you with more time concentrating in maintaining and growing your business.



We can provide support with your daily accounting and payroll records so that you can be assured records are maintained correctly and create an easy flow of information at BAS and tax time.

FIXED PRICE GENERAL BOOKKEEPING PACKAGES

- > **Basic**
- > **Standard**
- > **Premium**
- > **Tailor to suit your needs**

OTHER SERVICES

- > **Budget Preparation**
- > **Payroll Processing**
- > **BAS Preparation**
- > **Bookkeeping Software Setup**
- > **Accounts Catch-up**
- > **EOFY Processing**
- > **Superannuation Payments**
- > **General Bookkeeping**

Basic

- Monthly Transactions < 100
- Accounts Payable
- Accounts Receivable
- Invoices Processing
- Bank Reconciliation
- Monthly Paperwork collection
- Monthly accounts update
- Monthly Profit & Loss and Balance Sheets Reporting
- EOFY Processing



Standard

- Monthly Transactions < 200
- Accounts Payable
- Accounts Receivable
- Invoices Processing
- Bank Reconciliation
- Fortnightly Paperwork collection
- Fortnightly accounts update
- Fortnightly Profit & Loss and Balance Sheets Reporting
- EOFY Processing
- Payroll Processing
- Superannuation Payments
- Quarterly BAS Preparation



Premium

- Monthly Transactions < 400
- Accounts Payable
- Accounts Receivable
- Invoices Processing
- Bank Reconciliation
- Weekly Paperwork collection
- Weekly accounts update
- Weekly Profit & Loss and Balance Sheets Reporting
- EOFY Processing
- Payroll Processing
- Superannuation Payments
- Quarterly BAS Preparation
- Budget Preparation

