



Not every company has the resources or even the need for an in-house HR department, but every company needs some type of professional HR support. This is where MacPac HR fits in. We are a full service HR consulting firm that specialises in helping small to medium sized businesses fulfill their HR needs for a fraction of the price.



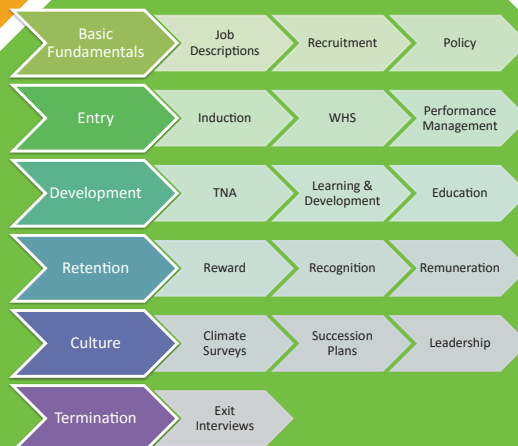
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## SIMPLIFYING HUMAN RESOURCES

- Consulting ✓
- Training ✓
- Support ✓
- Software ✓

We offer a wide range of standalone solutions and custom packages to fit your business across the HR Life Cycle.

# HR AT WORK FOR YOU

## WORKING WITH YOUR BUSINESS FROM THE BEGINNING

MacPac HR's Business Start-Up Pack is ideal for any business that is starting up or has been in business and wants to implement sound HR structure and practice.

The Business Start-Up Pack provides business with the basic fundamentals required to manage your business and team – saving time and money when it comes to managing staff.



## FLEXIBLE SOLUTIONS

FOR YOUR BUSINESS NEEDS

We aim to minimise the risk to your business, while creating stronger and effective systems which are easy to understand and implement.

### The Business Start-Up Pack includes:

- An Employment Contract Template
- Identification of relevant Awards within the business (if Applicable)
- An Employee Handbook
- WHS Review
- HR Support

## HR SUPPORT THAT PROVIDES A TOTAL END TO END SOLUTION

### TRAIN AND RETAIN

Your most valuable resource is your people. Statistically, we will have more jobs and vacancies than people to fill them in the future.

In order to achieve continued growth successful companies will:

1. Provide training opportunities and make the decision to invest in their people
2. Work continually to develop and create the leaders of the future.

MacPac HR offers a wide range of courses that can be customised to achieve your outcomes.

### MANAGEMENT INFORMATION SYSTEM

More capability, improved features and easier than ever!

**ManagerAssistant** offers leading workforce management tools for enhancing the productivity of workers worldwide. Providing intuitive interfaces, our solutions simplify your workforce management and change the way you manage your employees.

### HUMAN RESOURCES MANAGEMENT

We provide innovative outsourcing solutions, tailored to suit each individual business.

Cost effective solutions that are practical and easy to implement.

The benefits of outsourcing include:

- Being able to focus on core business;
- Increased flexibility
- Guaranteed expertise in a given field;
- Cost savings;
- Ability to create a dynamic, driven team

Whether you are a small company with 5 to 10 employees or a large company with hundreds of employees across multiple locations, human resources management is a complex and often time consuming task.

There is the ever changing state and federal legislation you must comply with and a host of issues, from recruitment to termination and everything in between.

## MACPAC'S COMMITMENT

### INNOVATIVE AND CUSTOMISED SOLUTIONS THAT GET YOU RESULTS

We offer extensive coaching, support and guidance to your team to support the recruitment, retention and eventual separation of employees.

We provide you with professional expertise to limit and reduce your risk, to identify

and retain top employees, to identify and address potential problems early on before they become unmanageable.

We understand that organisations are looking for methods to do business that reduce overheads and risk, and saves money.

We are committed to finding out about your business so we can give you the best advice and highest level of support for your business.