

## 9913 7165 experience . passion . commitment

**MENU** 

## CLOUD 9 EVENT MANAGEMENT

**Cloud 9 Event Management** create, plan and deliver memorable events, weddings and private celebrations. We are passionate about what we do and are dedicated to providing exceptional service. Priding ourselves on attention to detail and quality, you can relax knowing that our committed team are at work for you. Every event is unique and we work with you to understand your needs and create something special.

Catering is a very important part of any event. Our food is prepared according to health and safety standards with a focus on quality and freshness. We offer flexibility and can tailor menus to dietary requirements as well as custom create menus to a specific theme or event. Our team of chefs and service staff are professionals who love what they do and focus on ensuring that the needs of you and your guests are attened to.

Our industry exerience enables us to coordinate every detail of your event from hire, decor, theming and styling items to lighting and audio visual, entertainers, guest speekers, celebrants and more. We can also arrange accommodation and guest transport on your behalf.

We look forward to working with you to create a unique and memorable event.

About Us Menu Styles Canape Formal Dining High Tea Buffet Corporate Beverages Staff

Terms & Conditions Booking Form



p. +61 2 9913 7165

#### ABOUT US - Cloud 9 Event Management experience . passion . commitment





Cloud 9

event management

#### CATERING

We committ to providing quality, tasty food that is prepared using fresh ingredients by skilled chefs and food service staff. We lovingly prepare food in our commercial kitchen located in Cromer on Sydney's beautiful Northern Beaches. Should you or your guests have any dietary requirements we can discuss alternative menu options with you.

#### **EVENT MANAGEMENT**

Our extensive experience in events ranges from corporate, themed events and expos to private parties, intimate dinners for two and weddings. We have worked on events in various industries including; fashion, motor vehicle, consumer goods and many more... we offer a complete event management service or our consulting services provide advice so that you can DIY.

#### **SUSTAINABILITY**

We care about the environment and where possible use biodegradable products for food service. We support local business and purchase Australian meat and seafood\* \*unless the dish requires speciality imported products.

#### THE COMMUNITY

Cloud 9 Event Management host local year 9 and 10 students who are seeking work-placement positions to gain experience in the events industry. We also support local charity group - Young Love - a group set-up to help young mothers.

## p. +61 2 9913 7165

#### MENU STYLES - Which menu is right for your event we can customine a menu based on your event requirements





Cloud 9

event management

#### canape & fork food

canape style catering provides a great social atmosphere as a variety of food circulates the room throughout the event. canape menus can be designed for the purpose of providing a few bites or enough food to become a meal replacement.

#### formal sit down

if you are looking for a more formal celebration a sit-down lunch or dinner is the traditional approach. you can choose from a 2, 3 or 4 course menu with the option to tailor and the choice of having the entree served as canapes or your wedding cake as dessert.

#### high tea

tea and scones, sandwich triangles - high tea style catering is great for social gatherings, christenings, birthday parties and more. this menu style suites a relaxed, casual style celebration being held mid morning or afternoon.

#### picnic lunch

similar in service style to a buffet, the picnic lunch is a selection of cold foods that are prepared fresh and delivered to the event and set-up on beautiful platters. there is also the options to include vintage linen, platters and decor items.

#### buffet

stylishly presented buffets are visually appealing and provide a variety of food for your guests. for weddings, the bridal party can be served as if for formal sit-down. theming the food served on buffets also works well.

#### themed

menus can be created to fit within the theme, country or era of your event. for example : spanish - paella, tapas, sangria

### p. +61 2 9913 7165

#### CANAPE MENU - **Premium** bite sized menu items : also available as table platters



Cloud 9

event management

COLD CANAPES from the sea selection of nori rolls w soy sauce, pickled ginger and wasabi

#### from the land

teriyaki chicken rice paper rolls rare roast beef w dijon on crustini san choy bow

#### vegetarian

vegetarian nori rolls w soy sauce, pickled ginger and wasabi beetroot and goat cheese tartlet crisp green apple w blue cheese and fig jam cherry tomato and bocconcini wrapped in fresh basil w balsamic glaze bruschetta w fresh tomato, basil and garlic pumpkin and feta tartlet w caramelised onion buckwheat corncake w tomato and avocado salsa potato salad w dill mayonnaise wrapped w lettuce leaf fresh date stuffed w walnut camembert w pear compote on pumpernickel tofu rice paper rolls

#### p. +61 2 9913 7165







#### CANAPE MENU - **Premium** delicious bite sized menu items served warm

#### HOT CANAPES from the sea

salt and pepper calamari w citrus aioli garlic and chilli prawns pan fried crumbed fish bites w whole egg mayonnaise thai style fish cakes

#### from the land

selection of mini pies : lamb and rosemary . curry chicken . pepper steak mini pizza w chorizo, cheese, tomato and fresh basil sweet moroccan chicken puffs meat balls w honey and sesame satay marinated chicken skewer dutch beef croquettes w dijon mustard house made sausage rolls w crisp pastry mini lamb bites skewered w minted yoghurt crispy pork belly marinated in apple jam

#### vegetarian

mini pizza w bocconcini, sun-dried tomato and fresh basil vegetable spring rolls w sweet chili sauce mexican bean tortilla wraps grilled hallumi goats cheese and asparagus tart

## Cloud 9 event management

#### CANAPE MENU - Elite we care about providing beautifully presented, tasty food



Cloud 9

event management

#### COLD CANAPES from the sea

crab meat and cucumber on crustini fresh tuna of spicy teryiaki oysters w spicy lime dressing . natural smoked salmon w cream cheese and dill on pumpernickle fresh australian prawn and avocado rice paper roll cured ocean trout w fennel salad and citrus dressing

#### from the land

peking duck w hoi sin sauce crispy pork belly marinated in apple jam dried fig stuffed w gorgonzola, wrapped w prosciutto marinated mini bocconcini w proscuitto and fresh basil chicken and port pate on polenta crisps chinese duck w plum sauce and fresh ginger

#### vegetarian

green mango salad on betel leaves mushroom, polenta and gruyere cheese

#### SHOTS

vodka gazpacho prawn laksa shots pumpkin soup shots \*v

\* vegetarian

#### p. +61 2 9913 7165





#### HOT CANAPES from the seq

coconut crusted prawns w sweet chili sauce seared atlantic salmon w rocket and lime aioli on fresh bun seared scallop w pea puree and pancetta seared scallop w saffron cream

#### from the land

mini lamb bites skewered w minted yoghurt mini burger w fresh tomato, lettuce and cheese w red onion jam pork, peanut and kaffir lime spring rolls mini beef wellington w crispy pastry

> vegetarian mushroom and mozzarella arancini ball

## Cloud 9 event management



# FORK FOOD - Substantial Roving Menu

Substantial menu items including Fork Food/ Bowl Food items are a great way to add substance to cananpe menus. Should you wish to offer your guests a wider selection of options or a themed menu our event managers can custom create a package for you. We also offer food stations such as a sushi bar, asian dumpling station, chocolate fountains and gelato stations. These and other unique food service options can be discussed if you would like to add an element of interest to your event.

Cloud 9

event management

#### FORK FOOD MENU - **Substantial** substantial menu items served in bowls or noodle boxes

#### NOODLE BOX

rare roast beef salad w asian lime & corriander dressing fish and chips w lemon wedge and aioli hokkien noodles w choice of chicken or beef w seasonal vegetables pad thai w chicken salt and pepper calamari w citrus aioli

#### **BOWL FOOD**

braised moroccan lamb shanks w dates on cous cous thai green chicken curry on jasmine rice mushroom risotto beef ragu spanish paella w chorizo, chicken, mussles and prawns orecchiette pasta w braised beef cheeks and broccoli w parmigiano reggiano lamb cutlet w mediterranian vegeotable cous cous w garlic oil - add \$2 pp indian butter chicken w nann bread

> Fork & Bowl Food Dishes \$6 per person . price based on min 30 guests

fork and bowl food items are served with either chopsticks or a bamboo fork

### p. +61 2 9913 7165



CANAPE MENU - **Desserts** - Petits Fours Desserts select 2 \$5.9pp - Roving Desserts \$4.5 pp **Serving size** - approx- 1.5 pieces pp **Minimum Numbers** 

- prices based on min 30 guests



#### PETITS FOURS DESSERT

mini lemon curd tarts almond biscotti chocolate mouse cups raspberry, chocolate and pistachio macaroons chocolate walnut brownie mini berry cheesecake chocolate truffle mini profiteroles w vanilla cream

#### **ROVING DESSERT**

strawberries in katafi and honey fresh sorbet shots - \$3.5 pp mini meringue nest w fresh cream & berries cannoli w ricotta, almond and glace orange mini gelato and sorbet cones - \$3.5 pp shot glass creme brulee w strawberry couli & toffee individual brandy snaps w fresh cream chocolate dipped strawberries - \$3.5 pp mini cupcakes - vanilla/ caramel/ chocolate strawberry jelly cakes gelato station - 3 flavours - cones or mini bowls - min 50 guests - \$6 pp chocolate melting pot w fresh strawberry and mashmellow skewers

#### **DESSERT PLATTERS**

selection of australian and international cheese w fresh dates, muskatels, quince paste, lavosh and assorted crackers - add \$8.8 pp chocolate fountain w dippers - \$5.9 pp (min 50 people) fresh seasonal fruit platters - \$5.9 pp

#### p. +61 2 9913 7165



#### ASIAN dumplings steamed pork bun mango pancakes

#### MEXICAN

tortilla wraps nachos - beef or vegetarian w avocado salsa and sour cream

#### **SPANISH**

paella assorted tapas dishes sangria



# INTERACTIVE FOOD STATIONS - Theatre Food interactive stations that allow guests to mingle amongst the action



### THEATRE FOOD

from the sea

oyster bar w fresh lemon and lime wedges and select flavoured vinagettes seafood bar - fresh seasonal seafood w condiments sushi and sushimi bar

#### from the land

spanish paella whole ham - carving station w condiments antipasto : grilled vegetables, cured meats, olives, fresh ricotta & grissini asian : noodle bar asian : stemed dumpling bar burger bar - burgers made to order pizza bar - build your own pizza crepes - sweeet or savoury build your own tapas - customised selection of menu items

> science lab custom menu served in shot glasses and test tubes

#### sweet

cheese : australian and international w muscatels, quince paste and crackers high tea : selection of petit fours and sweets gelato station : assorted flavours in mini cones lolly station : assorted lollies in jars w tongs and brown paper bags fresh seasonal fruit

\$POA

## Cloud 9 event management



CANAPE PACKAGES

All packages include: - white cocktail napkins, serving ware

#### Staff

- chefs and service staff will be charged in addition based on your event requirements

Serving size - approximately - 1.5 servings per person of each canape selection - 1 serving per person of each bowl

or fork food selection

event management

Cloud 9

**Minimum Numbers** - prices based on min 50 guests

#### CANAPE PACKAGES - Roving Menu menu pacakaes can be customised to your event & budget

#### COCKTAIL PARTY PACKAGE

\$22 per person inc gst - 6 course canape menu - 2hrs food service 6 selections from the premium menu \*not suitable as a meal replacement

\$26 per person inc ast - 6 course canape menu - 2hrs food service 3 selections from the premium menu + 3 selections from the elite menu

\$32 per person inc ast - 8 course canape menu - 2.5hrs food service 4 selections from the premium menu + 4 selections from the elite menu

#### 3.

\$36.5 per person inc ast - 9 course menu - 3hrs food service 8 selections from the premium menu + 1 substantial item

\$42.5 per person inc gst - 9 course menu - 3hrs food service 3 selections from the premium menu + 4 selections from the elite menu + 2 fork or bowl food selections

#### **CLOUD 9 COMPLETE COCKTAIL EVENT PACKAGE**

\$52.5 per person inc gst - 11 course menu - 3.5hrs food service 4 selections from the premium menu + 4 selections from the elite menu + 2 fork or bowl food selections + 1 dessert selection

add: interactive food stations, platters and more...

#### p. +61 2 9913 7165



FORMAL DINING - Lunch of Dinner Formal dining menus work well for weddings and corporate luncheons. Great also for presentation nights and charity events where speeches or presentations are involved.

Cloud 9

event management

# FORMAL DINING MENU - Lunch or Dinner Menu formal dining, table service

#### ENTREE - select 2

zucchini flowers w pumpkin and ricotta on basil pesto salt and pepper calamari blue swimmer crab and avocado salad w vine tomatoes marinated and grilled baby octopus served w champagne and chili aioli peking duck pancake w hoi sin sauce goats cheese, fig and red onion jam tart thai style rare roast beef salad antipasto plate - add \$5 pp Risotto : mushroom or pumpkin

#### MAIN - select 2

crispy skin snapper fillet w braised fennel, green beans and fresh tomato beef fillet wrapped in prosciutto w carrots, beans and pepper glaze ocean trout w avocado and tomato salsa moroccan style lamb shanks w dates on cous cous chicken breast stuffed w sun-dried tomato and baby spinach w toasted pine nuts lamb rump served w potato cake and thyme sauce braised beef cheeks in red wine w cheesy polenta layered vegetable stack w ricotta and balsamic reduction salmon fillet w herb beurre blanc sauce

#### **ADDITIONAL SIDES**

creamy mash or roast potatoes w rosemary roast caramelised vegetables rocket, parmesan, walnut and pear salad or green leaf salad w balsamic hot chips

pan fried green beans w toasted almonds and butter sauce



FORMAL DINING - Lunch of Dinner Deitary requirements can be catered for - diuscuss this with one of our event managers to ensure all your guests are needs are met.

Cloud 9

event management

# FORMAL DINING MENU - Lunch or Dinner Menu formal dining, table service, quality

DESSERT - select 2 sticky date pudding w caramel sauce and double cream baked slices of apple w macadamic nut crumble and vanilla bean ice-cream bread and butter pudding baked blueberry cheesecake w cream gooey chocolate fondant panacotta tasting plate - macaroon , chocolate truffle , gelato scoop , shot glass brulee - extra \$5 pp

Alternative service : entree . main . dessert

2 Course - from \$50 pp
3 Course - from \$60 pp
4 Course - from \$70 pp
Price is subject to change depending on selected menu.

Main meal served with dinner roll and butter pp

Canape - see options under premium canape menu : select 3

Crew meal : \$35 pp main meal only

note: menu subject to change based on seasonal availability

#### HIGH TEA - Morning or Afternoon Tea Events

High tea events are becoming increasingly popular for engagements, corporate events and birthday celebrations. Similar to a canape style menu you receive a selection of food on tiered platters whilst enjoying tea, champagne or cocktails. The high-tea menu can be customised to your event based on timing and occasion. Contact our event managers to discuss your requirements for a custom quote.

Cloud 9

event management

## HIGH TEA MENU - Morning or Afternoon Tea Event/Picnic Lunch

great for kitchen teas, birthdays, hens day, christenings, weddings

#### SANDWICHES

cucumber . creme fraiche . dill chicken . apple . walnut . brie smoked salmon . creme cheese and capers tomato . swiss cheese tuna . red onion . mayonnaise curried egg

#### BITES

frittata bites - sundried tomato and olive cucumber cups w smoked trout prosciutto wrapped melon skewer fresh date stuffed w walnut camembert on fruit and walnut toast corncakes w avocado and tomato salsa

#### SWEETS

pettie fours mini cupcakes cannoli chocolate truffle scones w cream and jam (blueberry or raspberry) mini cheesecake individual fruit tarts sorbet flavour in shot glass lemon . watermelon . strawberry . pineapple

#### BISCUITS

macaroon chuncky chocolate chip meringue w cream and fresh berry macadamia and white choc chip

#### TEAS

selection of teas english breakfast . jasmine . chai peppermint . earl grey . lemon honey

\$POA



#### p. +61 2 9913 7165

### BUFFET - Gourmet BBQ or Themed Menu



#### SEAFOOD

salmon fillett w beurre blanc sauce fresh prawns w seafood sauce and lemon wedge fresh mixed seafood - prawns . oysters . smoked salmon . ocean trout baked fish fillets w fresh lemon . tomatoes and herbs seafood paella bgg octopus salad w mango salsa and chilli lime dressing

#### **MEATS** - roast

roast beef roast pork w crackling and house made apple sauce oven baked smoked leg ham turkey w cranberry sauce

#### **MEATS** - bbq

gourmet sausages - pork . wagu beef . lamb marinated chicken pieces - marinade depending on menu theme sumac marinated lamb bites lamb cutlets scotch fillet leg ham sliced - cold

all meats served w condiments

#### WET DISH

chicken or lamb tagine thai style green chicken curry on rice mushroom risotto

#### p. +61 2 9913 7165

w. cloud9eventmanagement.com.au e. info@cloud9eventmanagement.com.au

#### BUFFET - Gourmet BBQ or Themed Menu

Buffets are a great menu style when looking to provide a variety of foods and flavours for your guests. You can also choose to theme a buffet to a particular event or cuisine type - for example: Asian, Italian, Mediterranean, Spanish, Modern Australian, Flavours of the Sea...

Cloud 9

event management

#### BUFFET - Gourmet BBQ or Themed Menu



#### VEGETABLES

green beans w almond flakes and butter creamy potato mash pan fried broccoli and squash w proscuitto oven roast potatoes w rosemary hot potato chips potato bake seasonal roasted vegetables

#### SALADS

pumpkin . pine nut . baby spinach meditteranian cous cous w sun dried tomatos, persian fetta and chickpeas tomato . fresh basil and mozzarella mixed leaf w balsamic and parmesan rocket w sliced green apple . walnut and parmesan cripsy noodle salad w lettuce . toasted almonds and sweet soy dressing creamy potato salad w bacon grilled haloumi basil pesto pasta salad

assorted bread and butter portions included

#### BUFFET - Gourmet BBQ or Themed Menu

**3 selections** from meats/ wet dish **4 selections** from vegetables and salads

From \$38 pp

Cloud 9

event management

for buffets with the inclusion of seafood a tailored quote will be provided based on your menu selection.

#### p. +61 2 9913 7165



CORPORATE CATERING -Meetings & Seminars

For corporate luncheons, meetings and seminars we can provide gourmet sandwiches, salads, buffet style lunch menus - delivered fresh.

#### CORPORATE CATERING - Working Lunch Menu delicious platters delivered fresh to your workplace...

#### SANDWICHES

turkish bread w salami . roasted capsicum . fetta . pesto wrap w tuna . roma tomato . spanish onion . mayonnaise . green leaf sourdough loaf w leg ham . swiss cheese . tomato . seeded mustard spicked chicken . rocket . sour cream . red onion jam on baguette pumpkin seed loaf w roast beef . dijon mustard . caramelised tomato . rocket baguette w chicken . avocado . tasty cheese . green leaf smoked salmon . capers . cream cheese on bagel grilled mediterranean vegetable wrap w basil pesto . baby spinach . ricotta

bread options : turkish . sandwich bread - white/wholemeal/grain wraps . sourdough . pumpkin seed loaf

\$7.5 - \$9.5 pp

#### BOXED LUNCH - salads

cous cous salad w olives . sun-dried tomato . marinated roast vegetables . danish fetta chicken caesar salad w crispy croutons . parmesan . bacon thai beef salad w lime . chilli . corriander dressing rocket . caramelised pear . walnuts . parmesan salad mixed leaf . cherry tomato . avocado . marinated chicken roast pumpkin w baby spinach . danish fetta . pine nuts

\$6 pp

## Cloud 9 event management



#### CORPORATE CATERING -Meetings & Seminars

Cloud 9

event management

We can customise a package based on your event, budget and the number of people you are catering for.

#### CORPORATE CATERING - Working Lunch Menu delicious platters delivered fresh to your workplace...

#### PLATTERS

select cheeses w crackers, fresh grapes and fig jam antipasto platter - italian cheeses, cold meats, roasted vegetables fresh fruit - selection of seasonal fresh fruit fresh seafood platter - cold: king prawns, oysters, marinated octopus mixed seafood platter - cold: as above : hot: salt and pepper calamari, seared scallops, fish bites w aioli

cold meats platter - assorted cured and cold sliced meats w fresh bread and butter

#### SOMETHING SWEET

portugese tarts fresh fruit skewers chocolate and walnut brownies friands : raspberry . almond muffins : chocolate chip . raspberry . banana scones w jam and fresh cream orange and poppyseed cookies w white choc chip banana bread pear and raspberry bread

\$4.4 - \$5.5 pp

we can also provide breakfast menus as well as boat and picnic hampers should you require catering off-site.

## p. +61 2 9913 7165

#### **BEVERAGES - Alcohol Packages**



#### **BEVERAGES - Alcohol Packages**

We can custom create a package based on your prefered brands. We also offer beverages on consumption with the option to provide a pre-paid tab or operate a cash bar whereby your guests can purchase the drinks of their choice. In addition to the packages offered we can also provide spirits and cocktails. Bar staff with flaring skills can also be arranged.

#### **BRONZE PACKAGE**

Zilzie Selection 23 Sparkling - Murray Darling Zilzie Savignon Blanc 2009 - Murray Darling Zilzie Bulloak Cabernet Merlot - Murray Darling Tooheys Extra Dry . Cascade Light **\$30 pp - 5hr package** 

#### SILVER PACKAGE

Schild Three Springs Moscato - Barossa Valley Shadow's Run Sauvignon Blanc - McLaren Vale Richard Hamilton Almond Grove Cardonney - McLaren Vale Richard Hamilton Cabernet Sauvignon - McLaren Vale Schild Grenache Mataro Shiraz - Barossa Valley Crown Lager . Tooheys Extra Dry . Hahn Light **\$45 pp - 5hr package** 

#### **GOLD PACKAGE**

Leconfield Syn Cuvee Blanc NV Fox Creek Sauvignon Blanc - McLaren Vale Fox Creek Verdehho - McLaren Vale Tim Gramp Watervale Cabernet Sauvignon 2006/2007 - Clare Valley Fox Creek Shiraz 2008 - McLaren Vale Corona . Pure Blonde . Boags Light Selection of soft drinks and juice **\$60 pp - 5hr package** 

note: wine list and prices subject to change

## Cloud 9 event management

## STAFF - Experienced Hospitality Professionals

the right staff are essential to a successful event...!



#### SUPERVISOR - \$300+

event supervisors are responsible for the management of your event on the day including managing staff and leaising with suppliers. They are also your point of contact for anything that you or your guests require.

#### QUALIFIED CHEF - \$330+

our chefs are experienced professionals with a passion for serving quality food that is both tasty and visually appealing.

#### CHEFS ASSISTANTS & KITCHEN HANDS - \$220+

#### FOOD & BEVERAGE SERVICE STAFF - \$220+

food and beverage service staff are provided accoring to the number of guests you have attending your event.

The correct ratio of staff is vital in ensuring a smooth and attentive service.

#### COCKTAIL FLARING - \$POA

should you wish to elevate your event with a cocktail bar we can provide you with experienced cocktail flarers, guarenteed to entertain.

#### PROMOTIONAL MODELS - \$POA

hosting a VIP event, fashion show-case, product launch or media event we can provide you with some of Sydney's top promotional models.

note: staff prices are an indication only and will vary based on set-up required, number of guests attending and the duration of your event.

## Cloud 9 event management

#### p. +61 2 9913 7165 w. cloud9eventmanagement.com.au e. info@cloud9eventmanagement.com.au

#### STAFF - Experienced Hospitality Professionals

We provide staff based on the requirements of your event and the number of guests attending. We recommend a supervisor at all events to oversee the smooth running of the celebration. In addition for Food and Beverage staff, we recommend 1 staff member per 25 guests.

## TERMS & CONDITIONS - page 1

#### CONFIRMING YOUR BOOKING

Once you have decided that you would like to employ the sercices of Cloud 9 Event Management, please fill in the booking form attached at the end of this document along with a deposit eugal to 25% of your catering and event quote This will confirm your booking.

#### SELECTING YOUR MENU

Menu selections are required, at the latest 2 weeks prior to your Function. Changes after this require head chef approval. This does not apply if you have booked your function at short notice.

#### PAYMENT AND FINAL NUMBERS

100% of the balance to be paid 1 week prior to your function date. Payment can be made by cash, bank cheque, direct debit, personal cheque.

Direct deposits details:

Account Name: Cloud 9 Event Management

BSB: 112-879 : Account No: 491 420 789 : Bank: St George Bank The final number of guests that will be catered for is required 7 days prior to your function date and will confirm the minimum number to be charged. After this date increases may be accepted but not decreases.

#### GST

GST is applicable and will be shown on invoices.

#### **CANCELLATION POLICY**

Should you wish to cancel the catering/ booking, the following conditions apply:

Cancellations must be received in writing

• More than 6 months prior – you will be entitled to a 75% refund of your deposit

- 4 6 months prior 50% of your deposit will be refunded
- 2 3 months prior full deposit will be forfeited
- 14 days 1 months prior 50% of your catering quote cost will apply
- 13 days or less 100% of your catering quote cost will apply

#### LEFT OVER FOOD POLICY

Due to food safety laws Cloud 9 Event Management does not make provision for the reuse of left over food.

#### ALCOHOL

Cloud 9 Event Management is obliged to abide by State Government regulations in regard to the responsible service of alcohol. Intoxicated persons, minors and those whose behaviour is considered by management as disorderly will be refused beverage service. It is your responsibility to ensure orderly conduct of your guests. By law Cloud 9 Event Management must conclude the service of alcohol by 12 midnight for service Mon-Sat and by 10pm on Sun.

#### SERVICE STAFF

Staff hours at functions are estimated in accordance with your catering and function requirements. Should staff be require to work beyond the estimated times the additional hours will be invoiced post event and payment due immediately. In our experience, using our professional staff contributes to the smooth and successful running of your function. All of our staff are covered under work cover and our beverage service staff have completed the required course in responsible service of alcohol.

## Cloud 9 event management

## TERMS & CONDITIONS - page 2

#### ADDITIONAL MEALS

Meals for entertainers and photographers are charged at \$35 each and includes a main course only.

#### DAMAGE, BREAKAGE OR LOSS OF PROPERTY

You are responsible for the safekeeping of personal belongings, merchandise and gifts. Cloud 9 Event Management will not accept any responsibility for the loss of or damage to any such property, before, during or after the function. If required, you should arrange you own personal insurance. Damage, breakage or loss of any equipment supplied by Cloud 9 Event Management are the responsibility of the client and any associated costs will be payable by the client on upon receipt of an invoice.

#### INDEMNITY

Cloud 9 Event Management uses quality ingredients, operates according to current food safety legislation and prepares food under the most hygienic conditions. However, no liability is accepted for any latent defect in any product used by us or any loss however arising there from.

#### **PRICE VARIATION**

All prices quoted are subject to variation depending on seasonal availability and market price.

Notice will be given in writing of changes. Please expect an annual increase to occur 1st January each year in line with CPI.

#### MENU ITEMS

All menu items contained within this portfolio are designed to give an indication of the types and variety of food that we offer, however, depending on seasonal availability and your budget when selecting a menu certain items may not be available

#### CHILDRENS MEALS

We can cater a seperate meal for children when selecting a formal sit-down style menu. Childrens meals are charged at around \$15 per child - depending on meal selected.

#### DIETARY REQUIREMENTS

We like to ensure all guests are catered for. In the case of specific dietary requirements please contact us to diuscss. Cloud 9 Event Management can provide alterative meals for guests with the following dietary requirements:

Lactose intolerance

Gluten intolerance

Vegetarians

Seafood intolerence

Nut allergies (we emphasise that while we are able to take every reasonable effot to avoid the use of peanut derivatives in prepared food, it is impossible to provide any quarentee that you or any of your guests will come in contact with peanuts, peanut derivitives or peanut residue) We only cater based on an intolerance and if any of your guests has a severe alergy we recommend for their own safety they bring their own food.

#### **EXTERNAL CONTRACTORS**

In making arrangements for your event Cloud 9 Event Management may enlist the services of various contractors. In employing the services of Cloud 9 Event Management you acknowledge that any terms and conditions placed by any associated supplier also forms part of this agreement. Any breakages, damage or loss of items provided by external suppliers/ contractors will be at cost to you.

## Cloud 9 event management

<b>BOOKING FORM - Securing Your Event</b> Please fill in the following details below and forward a deposit equal to 25% of your function and event quote to secure our services for your celebration. Your function is tentatively booked until we receive your deposit. Please make payment by way of direct deposit or cheque payable to: "Cloud 9 Event Management"
Contact Name:
Business Name:
Ph: (Home) (Work) (Mob)
Postal Address:
Email:
Function Date: Function Occasion:
Contact at Event: Contacts Ph:
Number of Adult Guests: Number of Children: Crew Meals:
Time Guests Arrive:
Duration of Event: 2hrs [] 3hrs [] 4hrs [] 5hrs [] 6hrs [] 1/2 day [] Full day [] Other []
Menu Style: canape [ ] formal lunch/ dinner [ ] buffet [ ] platters [ ] high tea [ ] other [ ]
Beverages:
Dietary Requirements: vegetarains x gluten free x celiac x other
EFT Payments/ Bank Details: BSB 112-879 . Account No. 491 420 789 . Bank St George So that we can identify your payment please include your full name and event date along with an email notifying us of your payment.
I/we (the client) agree to, and confirm that I/we will comply with the above terms and conditions (pages 1 & 2) and I/we have read and understand the terms and conditions (pages 1 & 2) in relation to employing the services of Cloud 9 Event Management.
Name:
Signature (client): Date:
Thank you for choosing Cloud 9 Event Management to cater for your celebration!

event management

Cloud 9



Our Experience Is Your Assurance Our Passion Is Our Promise Our Commitment Is The Guarantee