

K.I.S.S
Weddings
Keep It Something Special
Wedding Planners

Make the most memorable day of your life something special
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Image Courtesy Paul Wilcock Photography

K.I.S.S Weddings

Keep It Something Special

Information Pack

2011



About Us

At K.I.S.S Weddings, our goal is to give you the wedding you've always dreamed of.

A wedding that reflects your unique personality and style.

A wedding that you and your guests will delight in.

Stress-free wedding planning begins now

Your engagement is a special time that you should enjoy to the fullest.

Don't spend it stressing out about your wedding details.

We'll discuss all your visions and ideas at length, then design a plan with a variety of options for you to consider.

When you give us the go-ahead, we'll make it all happen, keeping you updated regularly, of course.

You can just sit back and sample cake, taste champagne, and smell the roses.

Make the most memorable day of your life something special

With our experience and professional suppliers, we are uniquely positioned to create your memorable day for much less than you might expect.

We'll plan and manage your entire wedding - or just certain elements of it.

It's up to you because it's all about you



K.I.S.S PACKAGES

These Packages are designed to give you flexibility and just an idea of where to start and what we offer.

All of the items can be mixed and matched to suit your 'Something.....' and, of course, your budget.

After the first complimentary consultation we can, together, decide what will suit you best.

Keep It Something Superb ~ 50 hours

10% of total goods and services organised OR \$ 2,500 minimum fee, whichever is greater.

Are you a busy professional who knows that you just can't do it all, especially if you're trying to get married in less than a year? Are you looking for help to plan your wedding from start to finish, someone to take your inspirations and turn them into reality? Are you ready to relax and enjoy your engagement and relieve the stress of wedding planning from yourself and your family?

Then our Keep It Something Superb Package was created for you.

Our full-service package means just that - we will literally do it all to make your Wedding the day of your dreams.

From the very beginning stages of planning to your send-off at the end of that wonderful day, we work with you to plan and design every detail. And that's one of the best parts - you don't have to go through this alone. Unlimited meetings, unlimited communication. There are no limits to what we can create together.

Imagine that this is your Wedding planning experience: You only need to say what you're looking for, and you're given a list of possibilities to choose from that perfectly fit your wedding style. If you need any suggestions or advice, they are only an email or phone call away.

All of your appointments are made for you, around your schedule. And a professional planner is by your side at each meeting to ask the questions you didn't even realize you needed to know, and to make sure that you're fully satisfied that you're getting what you want.

We will give you the tools to make sure you know what is going on.

The first is a Wedding worksheet that lists everything, with deadlines, that needs to get done from now until your Wedding Day. The second is a budget worksheet customized to your wedding, showing what you should be spending on each supplier and service. Both are regularly updated, and with a sigh of relief, you realize that this is everything you need to stay on track.

As we continue to work together, you're really starting to enjoy this! You ask for what you want, and in a short period of time, it's done. There's someone there to do all the worrying for you, and all of the work. How would that feel?

This means that you are free to focus only on what you want to - whether it's a Wedding DIY project you've been looking forward to completing, planning your honeymoon, or, really, just living the rest of your life without your Wedding taking over the rest of your life.

And on your Wedding Day, you do not have a to-do list. Your only job is to celebrate surrounded by the family and friends you love and who love you. Your coordinator will be on-hand to anticipate your every need and to make sure that everything is taken care of and flows seamlessly.

There are no problems, as far as you're concerned. Seriously, all you have to do is to be beautiful and enjoy the day with the love of your life at your side.

Package includes;

- Complimentary First consultation and budget analysis
- Follow up consultation to discuss quote and proposal
- Unlimited consultations by email and phone
- 8 scheduled meetings to discuss vendor and other important wedding information
- Create a personalized wedding budget and analysis
- Create and maintain wedding expense sheet
- Create a personalized task list and planning calendar for the bride
- Create a calendar for vendor payments
- Visit and assist in the selection of: (unlimited consults)

- *Ceremony Location

- *Reception Location

- *Musicians

- *Photography/Videography

- *Caterer

- *Bakery

*Florist

*Bridal Attire

*Tuxedos

*Invitations/Stationary

*Decorations

*Transportation

*Officiant/Celebrant

- Discuss and evaluate vendor contracts
- Supply up to 3 recommendations and quotes for each vendor
- Create itineraries and contact information for the vendors
- Manage RSVPs
- Schedule all appointments for the wedding party with hair and make-up artists
- Give follow up phone calls to each vendor 1 week prior to the wedding day
- Final consultation 1 week before wedding to finalize last minute details
- Reconfirm with vendors one day prior to the wedding
- Coordinate the delivery of rental items
- Wedding Day Direction
- Emergency Kit Included



Keep It Something Stunning ~ 35 hours \$1,820

You've got all the pieces set, but you need someone else to pull them all together and ensure that everything runs flawlessly.

Imagine that this is your Wedding Day: You wake up in the morning, filled with joy and anticipation. This is going to be a wonderful, beautiful day, and you are going to be surrounded by everyone you care about and who cares about you.

And best of all, at the end of the day, you'll be married to the love of your life.

No to-do-list for you. As far as you're concerned, there are no problems. You know that everything is taken care of, and you and your family don't have to worry about a thing. Your phone rings, and it's your coordinator, asking if you need anything and confirming when she is going to arrive.

As you walk into your Wedding Ceremony, you see that everything has been done according to your specifications. You are calm, collected and ready to start the festivities and watch your Wedding unfold. Your smile at the beginning of the aisle is genuine and heartfelt, and is only exceeded by your smile at the end of the aisle!

During your reception, your heart leaps as you see all the plans you've worked so hard on come to fruition. You've seen your coordinator throughout the day, but she never bothers you, except to move you from Wedding point A to Wedding point B, and to make sure that you have everything that you need. All of your guests are well-taken care of, and having a great time.

And at the end of the night, you realize you were right this morning - it has been a wonderful, beautiful day. Is this what you want your wedding to look like?

Package includes;

- Complimentary First consultation and budget analysis
- Follow up consultation to discuss quote and proposal
- Unlimited emails and phone calls to answer any questions
- 8 scheduled meetings as needed for the couple
- Create and maintain wedding expense sheet
- Prepare a wedding binder for the couple with vendor information
- Create a personalized task list and planning calendar for the bride
- Create a calendar for vendor payments
- Prepare a wedding day schedule for the bride
- Final consultation 1 week before wedding to finalize last minute details
- Give follow-up phone calls to the vendors 1 week prior to the wedding
- Wedding Day Direction

Keep It Something Special ~ 15 hours \$825

Have you already started planning your wedding, but now you're 'stuck'?

Are you afraid that you've forgotten some important details but you're not exactly sure what they are?

Do you need some help designing and pulling everything together before your Wedding?

Do you want someone there to manage your Wedding Day, so that you and your family can just enjoy it?

If you definitely want to plan most of your wedding, but you know you're going to need some guidance and assistance along the way, not to mention an on-site coordinator for your Wedding Day, then this package is designed for you.

K.I.S.S Weddings is your back-up, wherever and whenever you need our help.

We can create a custom wedding planning experience for you in a short period of time.

Package includes;

- Complimentary First consultation and budget analysis
- Unlimited emails and phone calls to answer any questions
- 4 scheduled meetings as needed for the couple
- Final consultation 1 week before wedding to finalize last minute details
- Prepare a wedding day schedule for the bride
- Give follow-up phone calls to the vendors 1 week prior to the wedding
- Wedding Day Direction



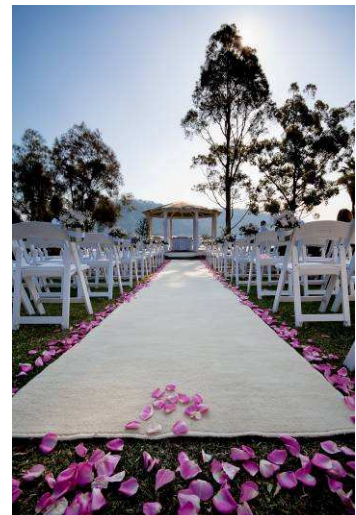
Keep It Something Simple ~ 5 hours \$300

- Complimentary First consultation and budget analysis
- Coordinate wedding day activities
- Prepare a wedding day schedule for the bride
- Final consultation before wedding to finalize last minute details
- Give follow-up phone calls to the vendors 1 week prior to the wedding



Keep It Something Surprising ~ A~La~Carte

Consultations by the hour	\$ 65.00
Personalized wedding budget and analysis	\$100.00
Wedding Day Direction only - 8 hrs	\$500.00
Additional Hours for Wedding Day	\$ 60.00
Travel time charged at half hourly rate	\$ 32.50



'On the Day'
Something Special Package
Special price of only \$600

The package includes:

- * 1 face to face meeting to ensure you have everything covered and to become familiar with how you see your day running.
- * Contacting your suppliers the week before your Wedding
- * Reconfirming your suppliers the day before your Wedding
- * 8 hours Wedding Day Co-ordination



Contact Details

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We are proud to be members of the Wedding Planning Association of Australia