

MICROSOFT® OFFICE 365
SMALL BUSINESS OFFER

THE OFFICE YOU KNOW ON THE GO



 Office 365

IT'S HOW
WE CONNECT



THE FREEDOM TO WORK FROM THE OFFICE, HOME OR ON THE ROAD

Looking professional and trustworthy is important for any business, big or small and moving your business' productivity software onto the cloud is a no-brainer.

If you're currently a Telstra Business broadband, mobile broadband or mobile service customer and you're not subscribed to any Microsoft® Online Services or Microsoft® Office 365 service, you can move your business to the cloud and enhance the way your business does work while building a professional image with the Microsoft Office 365 Small Business Offer.

The Microsoft Office 365 Small Business Offer includes the essential services and support you need to move up onto the cloud easily and with confidence – including a set of cloud-based productivity and collaboration tools made for small businesses from Microsoft, new domain name registration and configuration if required, and an enhanced activation and set-up experience with 24/7 support.

GET EVERYTHING YOU NEED IN ONE OFFER

The Microsoft Office 365 Small Business Offer makes gaining all the advantages of Microsoft Office 365 in the cloud easy. Great for businesses with up to 25 staff members, you and your staff can have the ability to access your Microsoft email, calendar and contacts from the office, the road or at home. All backed by the security, reliability and control you expect from Telstra for only \$6.20 per user per month on a 24-month subscription with your first month free (min. cost over 24 months \$142.60). You also have the option to tailor your offer by upgrading to Office 365 Small Business Premium for \$12.15 per user per month (min. cost over 24 months \$279.45).

ALREADY HAVE A DOMAIN? NO PROBLEM

If you have your own domain you'd prefer to use, you can still pick up the Microsoft Office 365 Small Business Offer and bring your existing domain with you. With no minimum subscription term and plans starting from \$6.20 per user per month, we'll provide you with simple instructions on how to configure your existing domain so that you can use Office 365 with the domain name of your preference.

OFFICE 365 SMALL BUSINESS OFFER			
 CHOOSE THE RIGHT OFFICE 365 PLAN FOR YOUR BUSINESS NEEDS	 ACTIVATION AND SETUP	 SETUP AND ASSISTANCE GUIDES	 24/7 TECHNICAL SUPPORT


STEP 1: CHOOSE YOUR OFFICE 365 PLAN

Choose the combination of Office 365 plans that best suit your business and get your first month free.

	OFFICE 365 SMALL BUSINESS	OFFICE 365 SMALL BUSINESS PREMIUM
Cost per user per month	\$6.20	\$12.15
Office 2013	✗	✓
Exchange Online	✓	✓
Sharepoint Online	✓	✓
Lync Online	✓	✓
Office Web Apps	✓	✓

STEP 2: ADD YOUR DOMAIN

Add an optional .com.au or .net.au domain for \$0 on a 24 month subscription.

	OPTIONAL \$0 DOMAIN NAME & BASIC DOMAIN SETUP ON A 24 MONTH SUBSCRIPTION
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STEP 3: LET US TAKE CARE OF THE REST

Once you submit your order, we'll set up your Office 365 service and we'll also take care of the new domain name setup and configure it to work with your Office 365 email. Once we're done, you'll receive a welcome email with all of the information you need to get started.

INSIDE THE MICROSOFT OFFICE 365 SMALL BUSINESS OFFER

	OFFICE 365 SMALL BUSINESS	OFFICE 365 SMALL BUSINESS PREMIUM
Cost per user per month	\$6.20	\$12.15
Get the latest suite of Microsoft Office tools including Word, Excel, PowerPoint powered by Office ProPlus .	✗	✓
Email and shared calendar services with huge 50GB mailboxes for each user and the ability to send messages up to 25MB – all powered by Microsoft® Exchange Online	✓	✓
Instant Messaging , PC-to-PC calling and video conferencing powered by Microsoft® Lync™ Online	✓	✓
Team-sites and online collaboration powered by Microsoft® SharePoint Online, including 10GB of online document storage with an additional 50MB per user shared among the group, for document sharing and convenient backup.	✓	✓
Design and maintain a simple, public-facing website with no additional hosting fee with SharePoint Online, while using the domain provided with this offer or your own.	✓	✓
Microsoft Office Web Apps with web-based versions of Microsoft Word, Excel and PowerPoint for light editing of documents on compatible devices and web browsers.	✓	✓

Domain name registration and basic domain setup

Streamline the transition by getting your business domain name and Microsoft Office 365 portal set up in the same bundle. We'll work with you to register a .com.au or .net.au domain name that gives your business the right image online – then we'll help you configure your domain name to Office 365 so you can look professional from the word go.

Help to get started:

Setup assistance and activation guides

To help you get started, we'll set up Office 365 accounts for up to 5 users and provide you with your login credentials in a welcome email. We also have some handy guides and videos available to help get you familiar with Office 365 and make the most of your service.

24x7 Technical Support

When you get your business onto the cloud with our bundle, we'll be here to support you every day (and night). Just call our dedicated T-Suite support team any time, 24x7 on 1800 T-SUITE (1800 878 483). It's a free call from most fixed phones in Australia.

WHY THE CLOUD IS CLEARLY BETTER

Microsoft Office 365 Small Business Offer is an ideal way for you to start running your business through the cloud. It integrates the latest versions of Microsoft's trusted Office suite – for the cloud and designed for businesses that are going places.

It's robust and flexible – scale the number of users up or down, from 1 user up to 25 users and 25 users down to 1 user depending on your needs, giving you software you can count on without the licensing or IT hassles.

Do more, in more places

Better still, Office 365 is built for the cloud, which means it offers incredible access from almost any PC, smartphone, tablet or web browser where you have internet access. With access to your emails, contacts, calendars, collaborative tools and documents when you're working, you and your team can be as productive whether you're in the office, on the road or working from home.

MOVE YOUR SOFTWARE – AND GET YOUR BUSINESS MOVING TOO

Grow with the software you already know

Microsoft Office 365 is the future of business software. It brings together the latest versions of the essential productivity software you already know and trust – Microsoft Exchange®, Word®, Excel® and PowerPoint® – plus advanced organisation and collaboration tools in Microsoft SharePoint® and Lync®.

So your staff will not only find moving to Office 365 easy and intuitive, they'll also find they can work smarter and more efficiently too.

TO BUY OR LEARN MORE VISIT
telstra.com/office365smb

Things you need to know: The offer is available to Telstra customers who have an existing Telstra broadband, mobile broadband or mobile service on a business account and are not currently subscribed to any Microsoft Office 365 or Microsoft Online Services service. Available domain names are .com.au or .net.au. For full terms and conditions see telstra.com.au/customer-terms/business-government/other-services/t-suite. Microsoft®, Office 365, SharePoint®, and Lync® are trademarks of Microsoft Corporation in the United States and/or other countries. The spectrum device and ™ are trade marks and ® are registered trade marks of Telstra Corporation Limited, ABN 33 051 775 556.