



Steampacket

H O T E L



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13 Cole Street, Williamstown, 3016 address
www.steampackethotel.com website



The Historic Steam Packet Hotel in Williamstown has been serving the local area since 1839, and is the oldest licensed establishment in Williamstown.

The Steam Packet is committed to helping you create an event or function that is not only effortless but unique and that will have an all-important lasting impression.

The Steam Packet Hotel offers a large function area at the rear, each one offering a unique and private spot catering for any occasion. Engagements, birthdays, dinner meetings, product launches, hens dinners, training sessions and cocktail parties –our function rooms will compliment your event. Whether the function is for 20 -100 guests, we have the facilities and flexibility to help you create an event to remember.

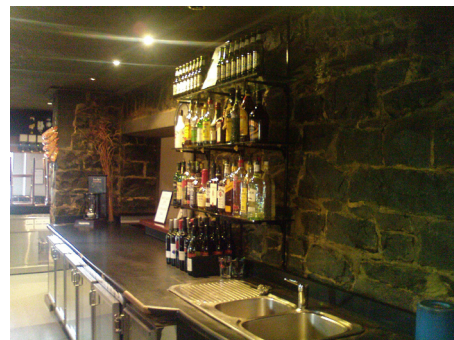
Equipped with a 'Zone PRO 640' music system, our function room is capable of independent music from your I-Pod or laptop, or you can utilize 'nightlife', our in-house music system with over 7000 songs available. CD's or compilation CD's are also compatible.

You may also want to make use of our 100 inch cinema quality projector. This will allow you to run your own 'slideshow' or home movie for your guests to enjoy.

We give you excellent service, great food and a memorable night in a very friendly atmosphere.

Stay close to the action in case you feel like kicking on until late hours with our live entertainment every Friday and Saturday, & enjoy a fun night hosted by us.

At The Steam Packet we pride ourselves on delivering 100% hassle free, quality functions.



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The follow menus have been arranged to assist you in planning your function / party here at the Steam Packet.

There is a selection of menus from which you may want to match to your event;

➤ **Morning Tea**

➤ **Lunch Selection**

➤ **Afternoon Tea**

➤ **Finger Food Selection**

➤ **Set Menus From 2 Courses To 4 Courses If You Choose And A Buffet Style Selection**

Morning & Afternoon Tea

This is available at your time of request please make your selection from the following; one of each will be supplied for your guests.

Selection of 2 for \$13.50 per person, which includes tea & coffee.

➤ Muffins.

➤ Warm Scones *w/ jam & cream.*

➤ Platter of Mixed Sandwiches.

➤ Mixed Platter of Biscuits.

➤ Carrot Cake.

➤ Fresh Fruit Platter (Chefs Selection).

We can also cater for presentations using our 100 inch BIG screen with surround sound.

Depending on your Audio Visual requirements, there may be a room hire fee, but we are happy to discuss this with you prior to booking.

Finger Food

The Finger Food menu is arranged for you to make your own selection.

The selection of 10 items below, means each item you choose there is one of each for every guest at the function.

Selection of 8 items @ \$12.00 per person

Selection of 10 items @ \$14.00 per person

e.g. If you have 80 guests you would receive 80 pieces of each of the finger food that you have selected.

The platters are a great way to start your function and to greet your guests with upon entering your function and to have placed at the bar for nibbles on side tables.

Finger food selection:

01. Cocktail Samosas *w/ sweet chilli sauce.*

02. Party Pies or Party Sausage Rolls *w/ tomato sauce.*

03. Spanakopita (*spinach & ricotta puffs*).

04. Arancini Balls *w/ seeded mustard.*

05. Mini Dim Sims *w/ soy sauce*

06. Fish Goujons *w/ aioli.*

07. Spicy Meatballs *w/ BBQ sauce.*

08. Mini Pizza *roasted mixed vegetable.*

09. Satay Chicken Skewers.

10. Beef Skewers *w/ seeded mustard sauce.*

PLATTER SELECTION

Another choice for you is to purchase finger food by the platter:

Satay Chicken, Rosemary & Garlic Lamb Skewers & Mustard Beef Skewers.

Small \$45.00

Large \$65.00

Crumbed Scallops, Calamari Rings & Oyster Kilpatrick.

Small \$50.00

Large \$70.00

Mini Bruschetta w/ roma tomato, Spanish onion & herb oil.

Small \$40.00

Large \$60.00

Selection of House Dips w/ water cracker biscuits, celery & carrots.

Large \$55.00

Antipasto Platter, mixture of roasted vegetables (zucchini, eggplant, roast capsicum, fried mushrooms) w/ Fetta cheese & black olives.

Large \$70.00

These selections are our standard platters. We are happy to discuss your specific requirements and tailor a menu that best suits your needs. Vegetarian dishes and/or dishes to suit other dietary requirements can be arranged. Birthday cakes and/or menus to suit theme parties can also be accommodated (with minimum of 5 days notice).

All platters must be ordered 5 working days in advance .



SET MENU

This is where you can pick and choose what you wish to have for your function:

Entrée

- Roasted Vegetables Crepe topped w/ a rich tomato sauce (V).
- Tomato & Basil Soup (V).
- Cajun Lamb Salad.
- Crème of Chicken Soup.
- Trio of Dips w/ warm Turkish bread.
- Chicken & Avocado Salad.
- Prawn Cocktail.

Mains

- Rack of Lamb, served on a bed of cous cous with roasted vegetables topped with minted gravy.
- Chicken Breast, filled w/ sun dried tomatoes, vintage cheese, wrapped in bacon topped w/ a creamy pesto sauce, served on mash potato topped w/ wilted spinach.
- Barramundi, grilled barramundi seasoned in lemon pepper served on a rocket lettuce salad. (V)
- Beef Wellington, scotch fillet served medium wrapped in pastry topped with a deluxe mix, served on a bed of roasted vegetables and topped with mushroom sauce.
- Penne, seasoned w/ bacon, chicken, roma tomatoes in a creamy sun dried tomato pesto sauce.
- Vegetable Wrap, roasted mixed vegetables wrapped in filo pastry topped w/ spicy tomato base sauce, served w/ a fresh garden salad.

Desserts

- Brandy Snaps.
 - Sticky Date Pudding w/ Caramel Sauce.
 - Rum Chocolate Mousse.
 - Cheese Cake.
- All served with fresh mint, King Island cream and strawberries.*

Set Menu Pricing

2 course \$30.00 per person (min 25 people)

Select one entrée and 2 mains

3 course \$40.00 per person (min 30 people)

Select one entrée, two mains and one dessert

3 course \$50.00 per person (min 30 people)

Selection of 2 entrée, 3 mains and 2 desserts

4 course \$80.00 per person (min 30 people)

Chef's selection of mixed canapés 1 platter per 10 people

Selection of 3 entrée, 3 mains and 3 desserts

A cheese platter will be supplied for your guest 1 platter per 10 people

BUFFET

\$60.00 per person

This is a selection of mixed hot and cold food where your guests help themselves, but all hot food is plated for them:

Entrée is a selection of tomato and basil soup, prawn cocktail, table services.

Mains is a selection where your guests help themselves to their liking where there is a mixture of:

➤ Prime Roast Scotch Steak Saddles *in mustard gravy.*

➤ Roasted Vegetable Pasta Mix *in a tomato sauce (V).*

➤ Pocketed Chicken Breast.

➤ Mixture of Fresh Salads, 3 will be arranged chefs selection.

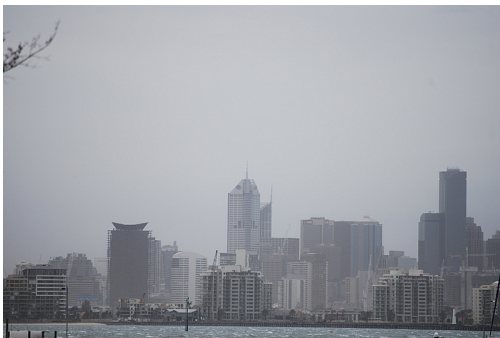
➤ Mixture of Hot Vegetables *chefs selection.*

Desserts include *Fresh Fruit Salad, Brandy Snaps and Sticky Date Pudding.*

Mains will be left on display for 30mins after the last main is served for your guest to return for seconds if they require.

Buffet is a set menu but if you have any special requirements for any of your guests please let us know and we can adjust to their needs.

All menus may change slightly due to seasonal stock.



NAME.....

DAY/DATE.....

ROOM.....

ACCOUNT NUMBER.....

ARRIVAL TIME.....

PAX.....

TYPE OF FUNCTION.....

START SERVING PLATTERS.....

PER PERSON SELECTION: CHOOSE 8 ITEMS	PRICE	QTY/PPL	TOTAL \$
COCKTAIL SAMOSAS W/ SWEET CHILLI SAUCE	\$12 or \$14		
PARTY PIES or PARTY SAUSAGE ROLLS W/ TOMATO SAUCE	\$12 or \$14		
SPANAKOPITA (SPINACH & RICOTTA PUFFS)	\$12 or \$14		
ARANCINI BALLS W/ SEEDED MUSTARD	\$12 or \$14		
MINI DIM SIMS W/ SOY SAUCE	\$12 or \$14		
FISH GOUJONS W/ AIOLI	\$12 or \$14		
SPICY MEATBALLS W/ BBQ SAUCE	\$12 or \$14		
MINI PIZZA ROASTED MIXED VEGETABLES	\$12 or \$14		
SATAY CHICKEN SKEWERS	\$12 or \$14		
BEEF SKEWERS W/ SEEDED MUSTARD SAUCE	\$12 or \$14		
PLATTERS SELECTION			
SATAY CHICKEN, ROSEMARY & GARLIC LAMB SKEWERS & MUSTARD BEEF	\$45 or \$65		
CRUMBED SCALLOPS, CALAMARI RINGS & OYSTER KILPATRICK	\$50 or \$70		
MINI BRUSCHETTA W/ ROMA TOMATO, SPANISH ONION & HERB OIL	\$40 or \$60		
SELECTION OF HOUSE DIPS W/ WATER CRACKER BISCUITS, CELERY & CARROTS	\$55		
ANTIPASTO PLATTER, MIXTURE OF ROASTED VEGETABLES (ZUCCHINI, EGGPLANT, ROAST CAPSICUM, FRIED MUSHROOMS) W/ FETTA CHEESE & BLACK OLIVES	\$70		

TOTAL PLATTERS:			
TOTAL PRICE:			

NOTES AND ANY ADDITIONAL DIETARY REQUIREMENTS:

BEVERAGE PACKAGE SELECTION

Beverage packages can be tailor made to your specification.

The Steam Packet Hotel has three beverage options, ensuring that we have the package that most suits your needs.

Bar Tab

A favorable option, you can choose the selection of beverages best suited to your guests, and a bar tab limit to suit your function.

Cash Bar

Guests can select and purchase their own drinks from a fully stocked bar.

Beverage Packages

1) **Standard:**

\$39 per person, for 3 hrs (\$10 per hour thereafter)

🍷 Willowglen Brut.

🍷 Willowglen Cabernet Merlot.

🍷 Willowglen Semillon Chardonnay.

🍷 Tooheys Extra Dry* (*tap*).

🍷 Hahn Premium Light *stubby*.

🍷 Soft Drink & Juice.

*subject to availability. Will be replaced by 355ml bottles if not available.

2) **Premium:**

\$46 per guest, for 3 hrs (\$12 per hour thereafter)

🍷 Richmpnd Grove Pinot Noir Chardonnay.

🍷 Preece Cabernet Sauvignon.

🍷 Mallee Point Chardonnay.

🍷 Beck's or Heineken (on tap)*.

🍷 Hahn Premium Light *stubby*.

🍷 Soft Drink & Juice.

*subject to availability. Will be replaced by 330ml bottles in not available.

3) **Deluxe:**

\$60 per person, for 3 hrs (\$15 per hour thereafter)

🍷 Domain Chandon NV

🍷 Full White Wine Range

🍷 Full Red Wine Range

🍷 Full Draught Beer Range

🍷 Hahn Premium Light *stubby*

🍷 Basic Spirits

🍷 Soft Drink & Juice

BAR TAB	
CASH BAR	
STANDARD PACKAGE	
PREMIUM PACKAGE	
DELUXE PACKAGE	

AUDIO VISUAL SELECTION

Please call to discuss any special requirements

MICROPHONE	\$20	
DATA PROJECTOR	\$150	
TOTAL		

TERMS AND CONDITIONS

PAYMENT OF ROOM HIRE fee is required to confirm booking. Room hire fee is non-refundable if the function is cancelled within 2 weeks of the date of function.

FOOD SELECTION to be confirmed one week prior to the function date, including any dietary requirements.

DECORATIONS need to be approved by the functions coordinator/or manager. No glitter is to be used as decorations.

GUESTS under the age of 18 are allowed only if accompanied by legal guardian and must be off the premises by 10pm.

NOISE LEVELS of entertainment are monitored by management, due to Liquor Licensing laws.

LOSS OF PERSONAL PROPERTY – the Steam Packet Hotel accepts no responsibility for the loss of personal property.

MALICIOUS DAMAGE – liability for damage will with the host of the function, not the venue.

TENTATIVE BOOKINGS – a tentative booking will be held for seven days, after which time if no contact can be made, the booking will be cancelled.

FINAL DETAILS must be confirmed five working days prior to the function.

TENTATIVE BOOKINGS: We will hold a tentative booking for a period of seven days. Once this period has lapsed we will endeavor to contact you, but if unsuccessful we are under no obligation to hold the booking.

DEPOSITS: In order to confirm your booking a deposit of \$150 is required within seven (7) days of the tentative reservation. The deposit will be deducted off your total bill on the day of your function as per the Venue Agreement.

FUNCTION CANCELLATION: Any function cancelled more than two (2) weeks prior to the date will be reimbursed the full deposit. Any cancellation of less than two (2) weeks prior will receive no refund of deposit due to the popularity and advanced bookings of the rooms.

CONFIRMATION OF NUMBERS: You can confirm your final numbers up until one (1) week prior to your event. The number of guests that have been confirmed at this time will be the minimum numbers that you are charged on the night (if applicable).

VENUE PROPERTY – clients are financially responsible for any damage sustained to the venue and its contents and property prior to, during or after the event by the client, guests or contractors engaged by the client.

VENUE PRIVILEGE – the venue management reserves the right to exclude or eject any objectionable persons from the premises. In addition, the management reserves the right to stop any entertainment or other activity, which, in their opinion is illegal, improper, indecent, unsafe or is likely to be a nuisance. Management has the right to stop or cancel any function that has been incorrectly stated or details of event not fully disclosed. Upon which, the deposit and any monies paid to the Steam Packet will be held by the Hotel.

INDEMNITY CLAUSE – the client releases and indemnifies the Steam Packet Hotel, its management, employees, contractors and agents from and against any liability or damage, including any negligent act or omission of arising from the event. The venue management will take all necessary care, but does not accept responsibility for the damage or loss of goods left on the premises prior to, during or after an event.

NO FUNCTION is to take place unless both parties signatures appear at the bottom of this page.

LEGAL IDENTIFICATION – all guests must at all times carry and provide, when asked, a legal form of identification in accordance with the law.

I have read and understand all conditions and am satisfied with the Steam Packet Hotel holding my function.

I have signed the below to acknowledge this.

NAME.....

SIGNATURE.....

DATE.....

STEAM PACKET HOTEL REPRESENTATIVE.....



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