



# THE FORT KNOX GUIDE TO: PROTECTING YOUR GOODS IN STORAGE



Follow the handy hints & tips in this guide to help save yourself time, money (and headaches) by ensuring your belongings are well protected whilst in storage.

# WE'VE PUT TOGETHER A GREAT LIST OF HINTS & TIPS TO HELP ENSURE YOUR GOODS ARE WELL PROTECTED FOR THEIR MOVE INTO STORAGE.

Protect your goods that go into self storage by wrapping or covering them with the following packing products:

- Butcher's paper
- Extra wide bubble wrap
- Removalist felt blankets
- Port-a-robe packing boxes (portable wardrobes for clothing)
- Fort Knox Big Boxes
- Fort Knox Little Boxes
- Plastic lounge and mattress covers
- Packing Tape

- ▶ **Fragile items**  
Protect fragile items by wrapping individually in butcher's paper or bubble wrap and labelling cartons 'fragile'. Don't place fragile cartons at the bottom when storing – top-load only!
  - ▶ **Clothing**  
Protect clothes by ensuring they are packed clean and ironed and with cedar blocks (or other anti-moth products) in our Fort Knox Self Storage clothing and linen bags, port-a-robos or tea chest cartons.
  - ▶ **Books**  
Books should be packed flat so that the spines won't break and always in small boxes specifically designed for book storage. Never pack fragile items with books!
  - ▶ **Padding is protection**  
Separate your goods with felt blankets, cushions, cardboard or bubble wrap, both while moving and in storage. This prevents rubbing and damage from compression over time!
  - ▶ **It doesn't hurt...**  
Fort Knox Self Storage units are kept spotlessly clean – even so, it's a good idea to give your mattresses, couches, boxes and valuables extra protection by positioning soft cloths or cardboard underneath them.
  - ▶ **Cover up**  
Always enclose soft furnishings, especially couches and mattresses, in our special plastic covers before moving. It could be raining on moving day, so these items are then protected during transport – and in storage!
  - ▶ **Cleanliness IS Godliness**  
Cleanliness is critical at Fort Knox Self Storage and we work very hard to create a clean environment. For your protection, we recommend food crumbs and stains be removed from clothing and soft furnishings before storage.
  - ▶ **Uninvited guests**  
DO NOT store anything that could attract vermin. Food of any description must not be stored – this includes wheat bags, dried flowers, etc. Don't risk attracting uninvited guests into your Self Storage unit – and everyone else's!
  - ▶ **Fridge-e-didge**  
Fridges, freezers and other white goods should be thoroughly defrosted, dry and clean before storing. Always move and store your fridge in an upright position as laying a fridge on its side could damage it. Remember: Keep fridge doors slightly ajar during self storage, and leave a deodoriser inside, such as a box of baking soda, to maintain freshness.
  - ▶ **Don't wash me!**  
Protect your washing machine while in transit by disconnecting and thoroughly draining the hoses and by securing the drum with the special cap (top-loader) or bolts (front loader) supplied with the machine. Put each hose-end in a plastic sandwich bag, then seal the bag tightly with tape or a rubber band, so no water leaks out and damages your goods.
  - ▶ **A Weighty Issue**  
Protect the shelves and structure of your furniture by emptying wardrobes, cupboards and drawers while moving. You can refill when in storage to save space.
  - ▶ **Down the drain**  
Drain garden hoses, then coil with the ends connected and tie them up. Store hoses in clean bins.
  - ▶ **Take it to the limit.**  
Store mowers with a full tank, and place on a board or plastic sheet in case of leakage.
  - ▶ **Pop in and say 'Hi'**  
We recommend that you periodically visit your Self Storage unit to check on your goods. Fort Knox Self Storage does not have access to customers' Self Storage units, so checking the condition of your goods is up to you. Also, drop into the office for a cold drink or a hot cuppa at anytime.
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