

HI-TECH SELF STORAGE **MOVING CHECKLIST**

- ELECTRICITY** - To disconnect or connect electricity allow 1 working day. Both can be organised by telephone. They require your date of birth, drivers license number and telephone number. A 7 day account will then be issued
- POST OFFICE** - Mail redirected to new address
- HOUSE KEYS** - Take keys to agent - collect keys for new premises
- GAS** - Have meter read and arrange payment of account
- TELEPHONE** - Disconnect telephone - reconnect or transfer to new premises
- INSURANCE** - Governate on new premises, change address for home contents and motor vehicle insurances. If a company does not transfer contents insurance to storage, arrange storage insurance with us
- SCHOOLS** - Advise old school of leaving - enrol children at new school
- BUSES** - Apply for bus passes
- WATER BED** - Allow 2 hours to empty
- STOP DELIVERIES** - Milk, newspapers, and any other deliveries
- OTHER CHANGE OF ADDRESS NOTIFICATIONS:**
Bank, Credit cards, Doctor (ask for medical history), Investments, Health insurance, Clubs or Associations, Drivers licence and Car registration, Magazine subscriptions, Electoral office, other government departments
- BOOK HI-TECH COURTESY TRUCK OR TRAILER, or removalist**
- DON'T FORGET TO BOOK YOUR STORAGE!**



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HI-TECH SELF STORAGE **SPACE CALCULATOR**

SPACE CALCULATOR

Size (Sqm)	Dimensions (metres)	Contents
6.75m ³	1.5 x 1.5 x 3	Very small furniture and boxes. Declutter your home of excess goods.
13.5m ³	1.5 x 3 x 3	Small 1 bedroom apartment. Lots of boxes, fridge, washer, dining suit etc. Excess office furniture.
27m ³	3 x 3 x 3	2 bedroom apartment or small 3 bedroom house. Merchandisers stock or display material.
40.5m ³	4.5 x 3 x 3	3 or small 4 bedroom house.
54m ³	6 x 3 x 3	4-5 bedroom home, single garage size. Commercial storage, excess stock and fittings.
67.5m ³	7.5 x 3 x 3	2 bedroom apartment and small car. 5 bedroom house. 4 bedroom house plus shed gear, ride-on mower etc.

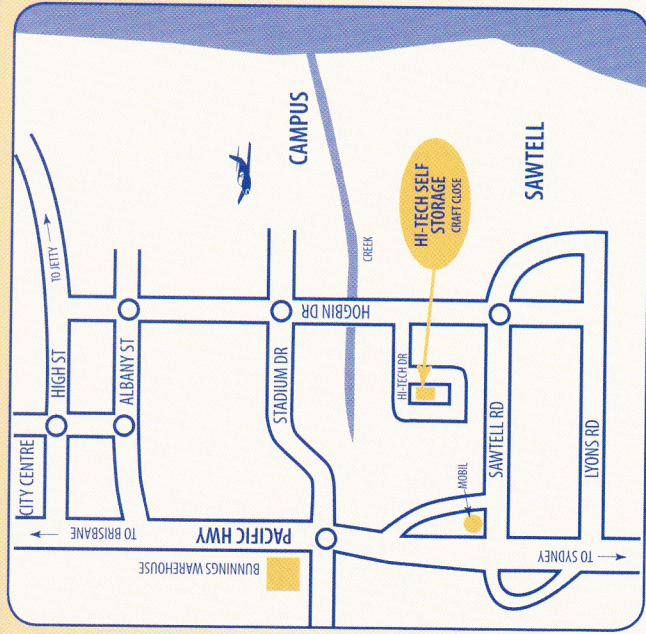
The information presented above is a **guide** to our storage units. Hi-Tech Self Storage has many other smaller and larger storage units available.

For storage of business records please ask our staff about Document Storage.



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LOCATION MAP



PACKAGING SUPPLIES

To ensure your goods are stored safely and you maximise use of your storage space, we have developed a full range of boxes and other essential items. These are available for sale at our premises.

BOXES

Make your job easy. No more chasing around for old, inadequate boxes from friends and local supermarkets. Purchase archive, medium and large boxes as well as our unique wardrobe box (allowing you to hang your valuable clothing) and collapsible crates.

OTHER ESSENTIALS

Bubble wrap, packaging paper, packing tape and dispenser guns, string, marker pens, gloves, knives and dust sheets can all be purchased from the friendly staff at Hi-Tech Self Storage.

Hi-Tech Self Storage packaging is designed to make your storage and removal easy – just ring us or call in today for friendly and professional advice.



CODE OF ETHICS

We, the members of the Self Storage Association of Australasia, recognising our duty to the public to provide individual storage space for the purpose of storing property therein, pledge ourselves to uphold the following ideals and principles:

* * *

Provide our customers an efficient and clean facility.

* * *

Handle all business transactions with truth, integrity and fairness.

* * *

Continually promote the good image of the Self Storage Industry.

* * *

Always practise honest, straightforward competition in our advertising and daily operation.

* * *

Strive to promote the education and co-operation of the membership.

* * *

Maintain the highest concern for the health, welfare and safety of our employees and customers.

* * *

Keep integrity foremost in our conduct with vendors to our industry.

* * *

Faithfully support and uphold all obligations to our Association and fellow members.