

# HIREME



## WORKSHOP OUTLINE

- **SKILLS ASSESSMENT**

Identify the skills and abilities you already have that can help you find the right job

- **PREPARE A RESUME & COVER LETTER**

Learn how to prepare a great resume and write a cover letter to win the recruiters over!

- **SELECTING & APPLYING**

Learn where to find the right position for you and how best to apply

- **THE JOB INTERVIEW**

Learn how to calm your nerves and answer questions with confidence

## HIREME Self-Paced Workshop

Are you getting ready to enter the workforce for the first time? Are you re-entering the workforce after a few years off? Do you need to know the best way to get ready for what is ahead of you? Do you want to be hired?

Hospitality Brainwave is here to help you get job ready and find the confidence you need to face a job interview.

The HIRE ME self-paced workshop is available to order and be delivered to your door! You will receive a detailed workbook and CD to help you get that next job!

### CD & INFORMATION BOOKLET

**Only \$65.00**



**Hospitality Brainwave**  
Consultation, Marketing & Training