



## Consultant Profile

### Caroline Kingston

Director / Principal Consultant

#### Contact:

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#### Areas of Expertise

Integrated Management  
System Development  
OHS System Auditing  
Compliance Auditing  
Risk Management  
Manual Tasks  
Ergonomics  
Injury Management  
Emergency Management  
Training  
Contractor Management  
Workplace Investigations

#### Qualifications

Grad Dip OHS (CQU)  
Grad Dip Ergonomics (UQ)  
Diploma Quality Auditing (SIA Global)  
Cert IV Assessment and Workplace Training  
Cert III Investigative Services Exemplar Principal Auditor (no.113887)

- ISO450001
- Emergency Preparedness
- Ergonomics
- OHS Compliance
- Injury Management
- Hazardous Substances

AIHS– Certified OHS Professional  
WHSO Certificate of Authorisation  
W01017

#### Experience

Caroline has extensive knowledge and experience in the profession of Occupational Health, Safety, Risk Management, System Development and Injury Management. Her experience has been attained from a broad range of exposure with a variety of industry groups over the last 25 years in her career. Caroline has worked in sectors ranging from local government, state government, rural, manufacturing, and light and heavy industry, construction and quarrying, hospitality, health and community services and transport. Caroline takes a participative and practical approach that results in greater consultation and acceptance through the development and implementation of project work.

Caroline has experience in the particular areas of:

- IMS Software Development – SHERM Software
- OHS, Quality and Environmental Management System Design, Development and Implementation
- IMS System Auditing, Compliance Auditing Program Development and Implementation
- Mentoring and Coaching Senior Management Teams
- OHS Project Management
- Development and implementation of Training Programs
- Development of Injury Management Programs and health promotion campaigns
- Incident Investigations including management of public liability claims

#### Relevant Projects

- SHERM Software – SaaS model for cost effective and scalable management system solution for industry
- Project Management Nation Wide: Yumbah Aquaculture, Fox & Lillie Rural, Inflatable World Australia, Aintree Contracting, Post Office Association Australia Limited.
- Development and Implementation of WHS Management System for AS/NZS 4801 Certification in 3.5-month timeframe.