

# PRINTING & MAILING IS WHAT WE DO BEST!



At MSF Print & Mail Management we provide solutions for all your printing and mailing needs. Our experience and knowledge ensure deadlines and outstanding results are achieved.



## More than just print & mail! Our services include...

### PRINTING

- ☐ Envelopes
- ☐ Brochures & Magazines
- ☐ Flyers & Postcards
- ☐ Letterheads & Business Cards
- ☐ Books
- ☐ Flysheets
- ☐ Newsletters
- ☐ Publications and more

### DIGITAL PRINTING & LASER PRINTING

- ☐ A cost effective way of printing smaller print jobs.
- ☐ Great for personalised documents such as letters, postcards, statements and more.
- ☐ Allows for variable data, graphics & images.

### LETTERBOX FLYER / BROCHURE DISTRIBUTION

- ☐ Mass distribution throughout Australia and New Zealand to residential and business letterboxes and PO boxes.
- ☐ Target Market distribution throughout Australia and New Zealand to residential letterboxes.
- ☐ This is the most economical way of delivering material to residential and business letterboxes and PO boxes.

### INKJET PRINTING

- ☐ Direct address inkjet print of variable and generic data.
- ☐ Inkjet onto various size items such as envelopes, postcards, magazines and other materials.

**More Services** 



## CONTACT US TODAY

Email: [mail@printandmail.com.au](mailto:mail@printandmail.com.au)

Phone: 02 8824 5748

Web: [www.printandmail.com.au](http://www.printandmail.com.au)

**MSF Print & Mail Management**

Your trusted print & mail partner



## FOLDING

- ☐ We offer many different types of folding options for various sized items.
- ☐ If folding and insertion into envelopes is required we can save you time and money by folding and inserting into the envelope as one process.

## ENVELOPE INSERTING

- ☐ Insert multiple items including oversize A4.
- ☐ Friction feeding of Z/concertina and half folded inserts.
- ☐ Intelligent insertion of multi page personalised documents and inserts.
- ☐ Collation of multiple pages with optional in-line folding and insertion.

## PRODUCT FULFILMENT

- ☐ Some of our product fulfilment includes conference and seminar kits, promotional show bags, sample packs and product packaging.
- ☐ We also offer manual matching of personalised items if they cannot be intelligently machine matched.

## PLASTIC WRAPPING

- ☐ Plastic wrap your mail/products for visual impact before the item is opened.
- ☐ Plastic wrap standard to oversize documents.
- ☐ Ask us about our biodegradable and recycled plastic wraps.
- ☐ We also offer online nesting of items into other documents and tip on gluing of products (e.g. glue CD to front cover of magazine).

## LOGISTICS & STORAGE

- ☐ We offer a global couriering and distribution service to almost anywhere in the world. Our courier service can deliver to the next suburb or the next country.
- ☐ Express next day delivery to and from other states and New Zealand.
- ☐ Ongoing warehousing and stock management.

## DATABASE MANAGEMENT

- ☐ Data entry including updating and ongoing management of databases.
- ☐ Data programming, cleaning, deduping, purging, and washing of data.
- ☐ Data sorting for Australia Post postage discounts. Processing of DPID Barcode, Print Post and Print Post Line Haul, Parcel Post and more.

## MAIL - POSTAGE

- ☐ Mail through Australia Post at discounted rates
- ☐ Barcode Mail Regular and Off-Peak
- ☐ Impact Mail and Clean Mail
- ☐ Print Post Mail and Print Post Line Haul
- ☐ Parcel Post and Express Parcel Post
- ☐ International Mail
- ☐ Unaddressed Mail
- ☐ Acquisition Mail

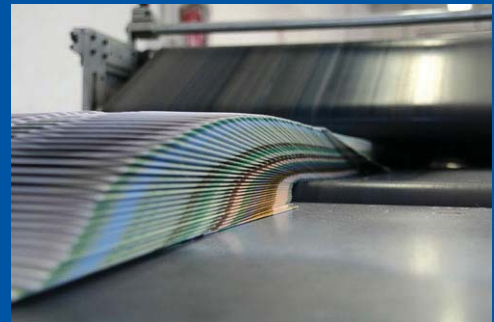
## LIST RENTAL

- ☐ Boost your customer base by targeting the right people! We have many list that target a range of business industries and consumer interests.
- ☐ All our lists guarantee 95% or more deliverability.

## *Some of our clients include:*

Financial Institutions  
Retail Companies  
Property Managers  
Self Improvement Organisations  
Vehicle Dealerships  
Emergency Services  
Restaurants  
Shopping Centres

Marketing Agencies  
Commercial Printers  
Real Estate Agents  
Charities  
Non Profit Organisations  
Government Departments  
Entertainment Venues  
Clubs – Golf, RSL, Leagues



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