

Project Management  
Construction Management  
Contract Administration  
Client Representation  
Project Support

Clàrama\* provides Project/ and Construction Management services to small businesses, private clients and local government. We provide tailored and cost effective solutions to clients investing in construction, property and infrastructure.

We can provide a fully coordinated delivery of your project from inception through to completion and handover.

We have the knowledge and experience to provide a successful outcome to your project and our collaborative and transparent management approach will keep you informed of the day to day issues while not losing sight of the bigger picture.

**Clàrama**  
Project Management Services

44/2 Diamantina Street,  
Calamvale, Qld 4116  
Tel – 04 183 515 55  
Email: [Info@rralpms.com](mailto:Info@rralpms.com)  
Website: [rralpms.com](http://rralpms.com)

# Clàrama

## Project Management Services

Project Management  
Construction Management  
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# Project Management

We can deliver your project from inception through to completion and handover or provide a tailored solution specific to your needs.

We work closely with owners, employer, consultants, engineers, contractors and subcontractors to ensure your project is fully coordinated, feasible, and constructible and delivered in accordance with the projects objectives and business expectations.

Who you choose to have on your team will be critical to your success. We have extensive project and construction management experience that we will use to provide smooth transitioned and integrated solutions to your project.

We work hard to build relationships, credibility, establish rapport, and maintain communication with stakeholders at all levels, including those external to the organization.



**Our Commitment to Safety**  
We are committed to safety on all our projects and across our business, monitoring the achievement of high level Health and Safety at all levels of the organization.

## SITE SUPERVISION & CONTRACT ADMINISTRATION

- CLIENT REPRESENTATION
- CLAIMS MANAGEMENT
- SITE INSPECTORIAL SERVICES
- DAILY DIARIES
- MEASUREMENT OF THE WORKS
- SITE AUDITS & INSPECTIONS
- RISK MANAGEMENT
- COST MANAGEMENT
- RF1 / NCR MANAGEMENT
- PROGRESS CLAIMS
- AUDITS & QUALITY ASSURANCE

# Flexible solutions for your project needs

## PROJECT SOLUTIONS

### MINDING THE BIGGER PICTURE

Being mindful of the bigger picture can be challenging in a hectic multidisciplinary project environment, we will work collaboratively with the project team to provide leadership, motivation and strategic direction. We can provide integrated and coordinated solutions to your projects without compromising scope, time or cost.

From initiation or pre-construction to project closeout, we will work with you to provide proactive problem solving solutions for any construction issue. We will continuously coordinate, monitor, inspect and measure that the project work is carried out in a safe, efficient, timely and cost effective manner in accordance with the project requirements.

### FLEXIBILITY

We will provide our services tailored to the specific needs of our clients, either full project delivery or to carry a specify task.

We can provide part-time, full time or deliverable based solution based on your preferred delivery method.

Our charge-out rates are lower than our competitors due to our flexible contracting arrangements with our clients, staff and our partners.

We strive to provide transparency in our delivery methodology and how we do our business.

### OVERARCHING DELIVERY, TEAMING, PROJECT COLLABORATION

We begin our projects with the interpretation of the expected deliverable(s) and defining critical activities required to achieve the projects objectives. This will determine our project planning, people, finance and associated resources to satisfy the project requirements.



Where we are responsible for the entire project delivery we will select and engage the sub-consultants and sub-contractors necessary to complete the allocated tasks or packages of work and develop a project delivery team with the necessary level of leadership, skill and experience.

### PROJECT MANAGEMENT

- ORGANISATION STRUCTURE
- PROJECT PLANNING
- STRATEGIC TEAMING AND PROJECT WORKSHOPS
- VALUE MANAGEMENT AND ENGINEERING
- CONTRACT MANAGEMENT
- DESIGN MANAGEMENT
- CONSTRUCTABILITY
- REPORTING, MONITORING AND INVOICING
- MANAGEMENT PLANS (QUALITY, SAFETY, TRAFFIC, COMMUNICATION)
- PROJECT STATUS REPORTING
- PROJECT RECOVERY

### Our Vision

Our vision is to provide end to end and flexible solutions to our client's delivering projects in a multicultural society. We will demonstrate professionalism, tolerance and encouragement. We will continue to develop and grow our business based on long term relationships and through mutual trust and respect.

### Our Mission

Our mission is to become the project management provider of choice in our marketed area, working collaboratively with our local partners providing successful outcomes to our community

### Contact us

Clàrama Project Management Services  
Phone: 04183 51 555  
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