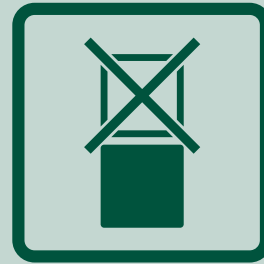




THE FORT KNOX GUIDE TO: PACKING YOUR GOODS FOR STORAGE



Make the most of your storage space with our great hints & tips. All of the advice in this guide has been designed to help you pack a more efficient and cost effective storage space.

BELOW ARE SOME HANDY IDEAS TO HELP YOU MAKE THE MOST OUT OF YOUR FORT KNOX SELF STORAGE UNIT.

Combine with our 'proection tips' to ensure a worry free move into self storage and peace of mind during the time you store with us.

- ▶ **Packing the truck**
Looking to access any of your goods while in storage? What about those golf clubs or leaf blower? If so make sure that you pack these items into the truck first so that is will be packed into the unit last (near the door for easy access).
- ▶ **Planning ahead**
Plan your self storage space carefully. Place protection on concrete floors for mattresses, soft furnishings and books. Using a mattress cover will also help protect any mattresses. Use all space available – especially height.
- ▶ **Build a foundation**
Store large or heavy items towards the rear of the unit so that you can use them as a base to stack upon then pack towards the front and top of the unit with lighter more fragile items.
- ▶ **Building the walls**
Try to store longer items (such as mattresses, beds and tabletops) along the walls – this provides these items protection and generally allows for more items to be packed into the unit.
- ▶ **What if I need it?**
Remember to store important documents (passports, bills, invoices and guarantees) into one box, clearly marked and place it near the door for easy access.
- ▶ **The softer things**
Where possible, store couches (with the exception of sofa beds) on their ends to maximise space – but remember to cover soft furnishings like couches and mattresses with our purpose-designed plastic covers. Need supplies? You can visit our online shop at www.fortknoxselfstorage.com.au
- ▶ **Mirror, mirror...**
Wrap mirrors and fragile pictures with bubble wrap or use special mirror boxes – and never store these items flat! Always place mirrors in an upright position and protect them by securing them between softer items such as mattresses or bed-bases for extra protection. Need protection? You can visit our online shop at www.fortknoxselfstorage.com.au
- ▶ **Mark it clearly!**
When packing, label all boxes on all sides for easy visibility for when you return to access your goods in storage. Adding which room of the house items came from can also help on Moving Day!
- ▶ **What's that smell?**
Keep refrigerators clean and ensure that the doors are slightly open when storing otherwise mould will build up and cause odour!
- ▶ **Prevent water damage!**
Make sure all water is drained from washing machine hoses and ensure that freezers and fridges have been completely defrosted. This will stop your goods becoming water damaged!
- ▶ **Safety first**
When packing your storage unit, make sure everything is stacked safely and securely – and not too high. Falling items break – and more importantly can injure you or others!
- ▶ **Think inside the box**
The space inside wardrobes, cupboards, desks, fridges, bookcases and other items can be used to store items, adding valuable extra space inside your storage unit.
- ▶ **Less is not more!**
Do not underestimate the number of packing boxes you will need for self storage! Start packing early so that if you run out of packing boxes or tape you can easily buy more with plenty of time to spare. Need boxes? You can visit our online shop at www.fortknoxselfstorage.com.au
- ▶ **Fill 'er up!**
When packing your boxes for self storage ensure that you carefully use all the space inside the box. Boxes with spare space or boxes with too much packed inside burst or collapse. Pack empty space with butcher's paper or spare linen to prevent boxes collapsing!
- ▶ **Boxes ain't boxes**
Use the same sized boxes for easy stacking, and make sure that you use packaging boxes designed for packing and storage as they will be strong enough for packing and stacking in your storage unit. Need boxes? Just visit any of our sites.
- ▶ **Sealed is safe**
Seal boxes completely with box packing tape to keep out dust and to strengthen when stacking for storage.
- ▶ **Small is strong**
Pack books and other heavy objects into smaller boxes for easy lifting. Specifically designed book and wine cartons are perfect. Keep under 16kg and stack the heaviest boxes at the bottom.
- ▶ **Hang your clothing!**
If you need to store clothes, Port-a-Robes (temporary closets) are perfect to take your clothes on hangers from wardrobe to box with your precious clothing stored on hangers. And the unused space at the bottom being very useful for storing shoes!

