

Pivotal HR Career Services

- Manage & **advance your career** using proven strategies
- **Understand** your **skills, strengths** and development areas
- Improve your **resume** and **covering letter**, address selection criteria
- **Practical techniques find jobs** that are not advertised
- **Improve** and perfect your **interview performance**
- **Practice** your interview skills **to build confidence and get that job** or promotion **you deserve**

Who can benefit?

Pivotal HR has the ability to assist those that are **new to the job market in Australia**, as well as **graduates** and school leavers. Those **working in organisations** who want to manage their career more proactively will also benefit

What's involved?

The service starts with a **'no obligation' discussion** about your specific career challenge following which we will develop an **action plan** for you 'free of charge'. The action plan will outline how we can help you **meet your career objectives**.

Your Investment:

Prices are quoted according to level of work; however, the following are estimates:

- **Résumé & covering letter** analysis from \$250
- Job Seeking – **how to find hidden jobs** from \$350
- **Skills analysis** from \$450

What our clients say

"All the information you gave me yesterday was **incredibly useful**, thanks a million! I'm now in the process of updating my CV and cover letter as discussed" Arnaud Nussbaum, Logistic specialist & newcomer to Australia



"I would like to say THANK you for helping me find a job. I have **passed all the tests** with ANZ and **got the offer!** I remembered what you taught me and passed both the ANZ and Ford assessment tests" Jane Zhou, Business Graduate

"Thank you for your time in our meeting on Friday. You provided a great deal of valuable input during the session and the output has basically produced a **terrific charge of energy** in me. Absolutely **well worth your fee**. This was surely something I should have done to my career a long time ago. I was on a relative "high" when I arrived back home on Friday, and it seems that such a **positive outlook** is influencing things already" William Hambly, Operations Manager

To discuss your Career needs today contact Jill Noble on 0403 889 917 or visit us at www.pivotalhr.com.au

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