



# **Outplacement solutions**

Redundancy support

Career advice and assessment

Job search strategies

Resume writing

Interview training

Retirement planning

Notification training

## The benefits of using outplacement services

Many organisations have to deal with major change – and how they handle that change can profoundly affect the remaining workforce, their image and employer brand. Using outplacement services during a restructuring can help smooth the process for all involved.

Outplacement supports and guides former employees, helping them move on more confidently to a new role. It can turn the redundancy process into a more positive experience for the individual moving on, and enhance an organisation's reputation as an employer.

## Why choose Glide Outplacement?

Glide Outplacement can give you the confidence and reassurance that you are doing everything you can for those leaving, while retaining a committed and productive workforce.

Our career transition service is driven by an individual's needs and not by set processes.

Our experience, tailored approach, expert consultants and practical coaching ensure the best possible outplacement support.

- We have a proven track record of helping people of all levels into the right job and the right career: more than 85% of participants on our outplacement programs found a new job within three months.

- We take the time to listen and understand their hopes and needs to produce specific advice.

- We ensure people market themselves effectively, identify opportunities and present a professional resume to best represent their skills and experience.

- We provide people with best-practice, up-to-date advice and practical support and skills, giving them the confidence to find a job that is right for them.

- We put people in touch with the agencies and HR managers looking to recruit, and give access to unadvertised jobs – all critical in placing people with the right job.

## Customised outplacement support services

Glide Outplacement provides people with assistance every step of the way as they seek their next role, whether they are looking for a similar role, a change of career, or to set up their own company. We can help people:

- Focus on where they are and what they want to do.
- Develop career goals and action plans, exploring how their skills and experience can be applied to new jobs or looking at options for changing direction and how to maximise key transferable skills.
- Review and prepare resumes, focussing on content and presentation to produce effective personal marketing tools.
- Learn about job search techniques and how to ensure maximum exposure.

- Prepare for interviews, presentations and assessment centres, with advice on researching employers to develop awareness of their business and goals.
- Talk through feedback, and build confidence and self-belief to achieve career goals.

Our career coaching is completely private and confidential. We can conduct sessions at a location and time to suit the person or group.



## The benefits of using outplacement services

We have developed a library of materials designed to assist in job search: directories of contacts, lists of useful websites, and information on topics from succeeding at interviews to starting a business.

Our outplacement manual is packed with useful information. It contains extensive notes on career assessment, resumes, networking, interview questions and salary negotiation tactics.

## Services tailored to your requirements

Organisational change and its impact are personal to an organisation and its culture. We discuss a client's needs with them prior to developing support that meets the needs of the organisation and individuals affected.

Some organisations use us to provide their people with a set number of sessions, others ask us to provide coaching until a new job is found. Whatever the level of support required, we can tailor an effective, value for money solution.

## Range of outplacement services

### One-to-one programs

**Module 1:** Coping with redundancy

**Module 2:** Identifying personal values and key skills

**Module 3:** Using tools such as resumes, letters and networking

**Module 4:** Developing a job search strategy

**Module 5:** Learning skills to succeed at interviewing

*Available as a 12 month, 6 month, 3 month or 4 week package*

### Career surgeries

Standalone coaching on job search, resume writing and interviewing.

### Group workshops

Group coaching for when larger numbers of people are affected by change.

### Notification training for managers

### Retirement planning

## Contact us

Please get in touch if you would like to discuss your specific requirements.

07 3162 2976 / 0434 555 213

[info@outplacement.net.au](mailto:info@outplacement.net.au)

[www.outplacement.net.au](http://www.outplacement.net.au)

