

HR SERVICES

Kaytee Coaching & HR Services offers professional and pragmatic advice on a full suite of human resource matters. Effective HR practices can help businesses grow, be more effective and save money. Our focus is on providing support to small and medium business in Western Australia.

Human Resource Management can maximise the productivity of an organisation by:

- Ensuring the right people with the right skills are employed
- Optimising the performance and potential of employees
- Promoting positive employee engagement and employee satisfaction
- Building organisational culture
- Reducing employee turnover
- Improving communication
- Leading change
- Managing conflicts
- Regulatory compliance

We provide a range of HR services including:

- Advice on aligning HR policy to business strategy
- Setting business and individual goals and KPI's
- Employee and engagement strategies
- Workforce Planning
- Diversity plans
- Performance management and appraisals
- End to end recruitment and selection
- Exit Interviews
- Learning and development programs
- Team Building
- Workshop facilitation
- 360 degree feedback
- Personality profiling
- Reward and Benefits
- HR documents and guides, including contracts, policies, forms, checklists

Kaytee Coaching & HR Services will work with you to determine the most suitable method of human resource consultation for your needs.

Our method of delivery includes:

- On site representation as required
- Phone consultation
- Skype or FaceTime