



WELCOME INFORMATION

Crystal Clear Accounting Pty Ltd is here to help! You lead a busy life, working hard for yourself and your family. The last thing that you want is to spend hours dealing with accounts, GST and statutory compliance, and other administrative issues. These days, a lot of professional services seem to be overpriced. Have there been times when you asked yourself what you are paying such high costs for? We asked ourselves the same questions and decided that there is a way in which we can offer quality of service that you expect at a realistic price.

Crystal Clear Accounting Pty Ltd (CCA) has developed services tailored specifically to the needs of business owners, contractors and consultants like you. We have developed systems to offer a quick, efficient and cost effective service to all our clients. We also offer a choice of providing our services at your premises or ours, at no extra cost.

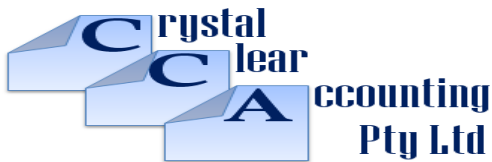
Why CCA? Firstly, because a lot of businesses, especially now when the costs of running the business are high, don't want to engage in a long-term employment relationship, but would like to get the loyalty and long-term partnership. Secondly, we can reduce your costs, such as payroll tax and superannuation. In addition, you will not have to pay any recruitment costs or higher agency hourly fees for temporary placements. Therefore, if you permanent staff are on leave, or your business is going through a growth stage, you can benefit from our services and experience without incurring exorbitant costs. And thirdly, in CCA we believe that clients should only pay for what they need, and this is reflected in the cost of services we provide. When you get to know our quality of service, for value and convenience you can't beat Crystal Clear Accounting Pty Ltd.

Businesses that want to stay in business are well aware that they must understand the financial health of their company, but financial analysis is something that most small businesses owners do not have training in. CCA will look after your company's accounts and report on your company's performance. We will assist you in keeping control of your company's financial future. CCA consultants have a wide range of experience in different industries, software, processes and procedures. We make sure that our consultants maintain their professional expertise and up-to-date knowledge by undertaking continuous professional development.

Crystal Clear Accounting Pty Ltd; ABN 48 132 694 618

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Every business must account for profit and loss, expenses, payroll, and many other accounting activities. What's more, most small businesses want to focus on growing their business, not on bookkeeping processes and accounting reports. By us taking over your books, we will be freeing you as business owners to do what you really want, to grow your business and focus on making sales.

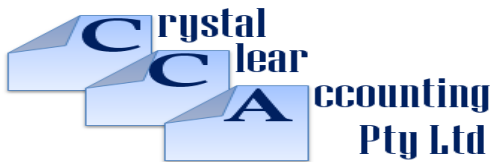
If you decide to use CCA's services, you will benefit from our experience and you will find that with our assistance all your accounting and administrative issues will become crystal clear because we speak your language.

The range of services we offer:

Accounting Services

- Bookkeeping and related data entry
- Accounts payable processing
- Accounts receivable processing
- General ledger reconciliations
- Bank reconciliations
- Budgeting and forecasting
- Cashflow projections
- Profit & Loss preparation
- Fixed assets processing
- Financial analysis
- Management accounting and reporting
- Stock control
- GST and other statutory returns
- Payroll, superannuation and payroll-related tax compliance

We use the latest MYOB Accounting Plus version, but can work on your software. At CCA, we are quite flexible, and are happy to provide our services at your premises or ours.



Administration & Back office Services

- Company formation & start up
- PAYG registration
- GST registration
- Periodic calculations of salary and commissions
- Monthly/Quarterly calculation of PAYG Withholding & payroll tax payments
- Monthly / Quarterly GST and FBT Returns

External Services

Liaising with wide range of external experts, e.g. tax accountants and agents, auditors, solicitors, financial planners – depending on your needs, preferences and cost expectations. CCA will prepare for you a monthly statement / report summarising your company's performance.

Cost

A lot of times we hear that services these days are unjustifiably expensive. We are trying to break this stereotype, and make our services available to you and your business for many years ahead for our mutual benefits. SO... how much? This is the question each client will ask. And the answer is that each business is very individual, and we will be able to provide you with a more accurate estimate once we meet with you and discuss your needs. But here are some very competitive rates (GST exclusive) for your information:

- Accounts Payables/Receivables/ Payroll/General Administration - \$40.00 to \$50.00 per hour
- Budgeting/Forecasts/Cash Flow Projections - \$60.00 – \$80.00 per hour
- Reporting implementation/Establishing control systems/Complex administration/Financial Structuring - \$70.00 to \$100.00 per hour.

We are flexible and negotiable in our terms, and welcome new business partnerships.

Sincerely,

Eugene & Alesya Khalevich

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